



WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY

Board Meeting Package

September 20, 2023
3:30 p.m.

Meeting Location:

Lecanto Government Building
Room 166
3600 W. Sovereign Path
Lecanto, Florida 34461

Withlacoochee Regional Water Supply Authority

Board of Directors

Effective May 2023

Office	Board Members
Chair	The Honorable Jeff Kinnard
Vice Chair	The Honorable Eliza-BETH Narverud
Treasurer	The Honorable Craig Estep

Jurisdiction	Board Members
Citrus County	The Honorable Rebecca Bays
	The Honorable Jeff Kinnard
Hernando County	The Honorable Jerry Campbell
	The Honorable Eliza-BETH Narverud
Marion County	The Honorable Kathy Bryant
	The Honorable Michelle Stone
	The Honorable Carl Zalak
Sumter County	The Honorable Craig Estep
	The Honorable Don Wiley
City of Belleview	The Honorable Robert “Bo” Smith
City of Brooksville	The Honorable David Bailey
City of Bushnell	The Honorable Dale Swain
City of Crystal River	The Honorable Ken Brown

Meeting Dates

The schedule of meetings for the 2022-2023 fiscal year are as follows:

November 16, 2022	May 17, 2023
January 18, 2023	July 26, 2023
March 15, 2023 canceled	September 20, 2023



September 11, 2023

MEMORANDUM

To: Water Supply Authority Board of Directors and Interested Parties

From: Suzannah J. Folsom, Executive Director

Subject: Withlacoochee Regional Water Supply Authority Board of Directors Meeting

The Withlacoochee Regional Water Supply Authority will hold a regular business meeting on **Wednesday, September 20, 2023 3:30 p.m., at the Lecanto Government Center Building, Room 166, 3600 Sovereign Path, Lecanto, FL 34461.**

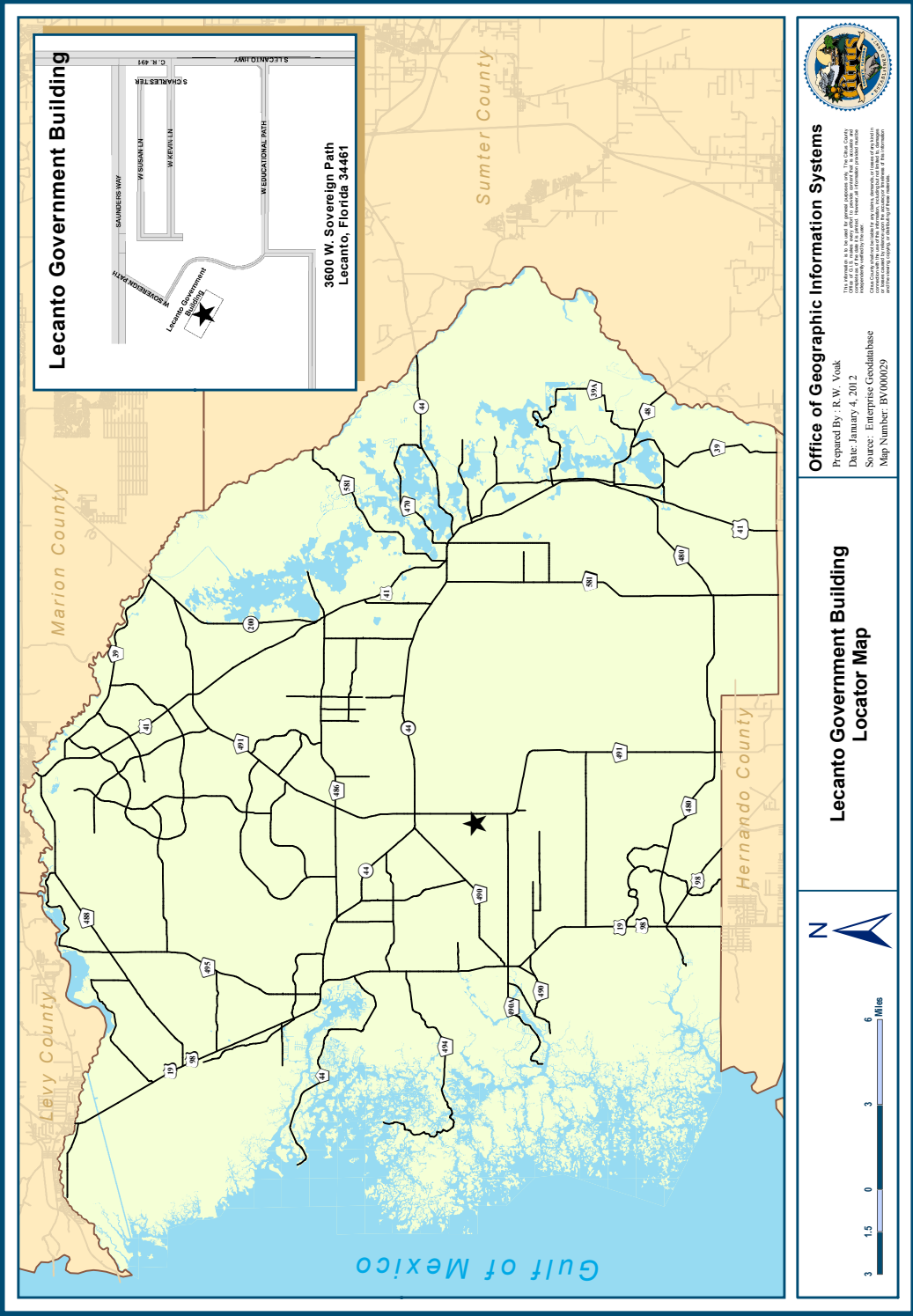
Enclosed for your review are the following items:

- Agenda
- Minutes of July 26, 2023
- Board Package*

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Enclosures

- * Copies of the Board Package are available through the Internet. Log on to www.wrwsa.org.
- On the Authority's Home Page go to the left side of the page and click on "Meetings."
 - On the slide out menu is a button for the current Board Package.
 - Click on the Board Package to download and/or print.



Office of Geographic Information Systems
Prepared By: R.W. Volk
Date: January 4, 2012
Source: Enterprise Geodatabase
Map Number: BV000029

**Lecanto Government Building
Locator Map**



Driving Directions to 3600 W. Sovereign Path, Lecanto Government Building

From Brooksville:

- Go North on N. Main St. toward S. Broad St./E. Jefferson St.
- Take the 1st Left onto S. Broad St./W. Jefferson St.
- Turn Right onto US 98/Ponce De Leon Blvd.
- Turn Right onto CR 491 toward Lecanto (about 13.5 miles)
- Turn Left on W. Educational Path (traffic signal)
- Turn right at the Park onto W. Sovereign Path; continue to the right to the Lecanto Government Building

From Ocala

- Go southwest on SR 200 into Citrus County
- Turn Right onto CR 491 (stay on 491 through Beverly Hills, crossing Hwy. 486 and SR 44)
- Turn Right on Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

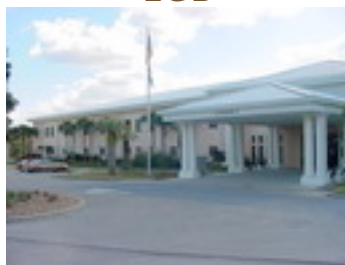
From Bushnell

- In Bushnell, Go West on FL-48W
- Turn Right onto US 41; continue to follow US 41 N
- Continue straight onto FL 44 W/W Main St.; continue straight on SR 44
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

From Wildwood

- Go West on SR 44W; continue on SR 44 through Inverness
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building.

LGB



**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING**

A G E N D A

**September 20, 2023 -- 3:30 p.m.
LECANTO GOVERNMENT BUILDING -- ROOM 166
3600 W. Sovereign Path, Lecanto, Florida 34461**

At the discretion of the Board, items may be taken out of order to accommodate the needs of the Board and the public.

PAGE

1. **Call to Order** . . . Jeff Kinnard, Chair
2. **Roll Call** . . . Suzy Folsom, WRWSA Executive Director
3. **Introductions and Announcements** . . . Suzy Folsom, WRWSA
4. **Pledge of Allegiance** . . . Led by the Board
5. **Public Comment**
6. **Consent Agenda** . . . Jeff Kinnard, Chair
 - a. **Approval of Minutes** [July 26, 2023] 9
 - b. **Public Officials Liability Insurance Policy** 13
 - c. **Bills to be Paid** [August bills included; September bills provided at the meeting] 17
 - d. **Third Quarter Financial Report** 19
 - e. **Fiscal Year 2023-24 Calendar of Board Meeting Dates** 25
7. **As-Needed Technical and Engineering Services – Authorization to Issue Work Orders** . . . Suzy Folsom, WRWSA 27
8. **Legislative Report – Information of the Expanded State of Florida Water Quality Funding Program** . . . Sharon Simington, Hazen and Sawyer 33
9. **2024 Regional Water Supply Plan Update – Status Report** . . . Lisa Krentz, Hazen and Sawyer 35
10. **Attorney’s Report** . . . Rob Batsel, WRWSA Attorney 37
11. **Executive Director’s Report** . . . Suzy Folsom, WRWSA
 - a. **Charles A. Black Water Use Permit Renewal** 39
 - b. **Water Use Permit Demand Summary** 59
 - c. **Water Management Information System Water Use Permit Notifications** 61
 - d. **Irrigation Audit Programs – Status Report** 63
 - e. **Correspondence** 65
 - f. **News Articles** 71
12. **Other Business**
13. **Next Meeting** . . . November 8, 2023; 3:30 p.m.; Lecanto Government Building, Room 166
 - *Note meeting will be held on the second Wednesday of the month due to Florida Association of Counties Legislative Conference being November 15-17, 2023.*
14. **Adjournment**

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Item 6.a.

Consent Agenda

Approval of Minutes

DRAFT

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS

Minutes of the Meeting July 26, 2023

TIME: 3:31 p.m.
PLACE: Lecanto Government Building
ADDRESS: 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chair Kinnard called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:31 p.m. and requested a roll call.

2. Roll Call

Ms. Suzannah Folsom, WRWSA Executive Director, called the roll and a quorum was declared present.

BOARD MEMBER PRESENT

Jeff Kinnard, *Chair*, Citrus Co Commissioner
David Bailey, Brooksville City Councilor
Ken Brown, Crystal River City Councilor
Kathy Bryant, Marion County Commissioner
Jerry Campbell, Hernando County Commissioner
Craig Estep, *Treasurer*, Sumter County Commissioner
Don Wiley, Sumter County Commissioner
Carl Zalak, Marion County Commissioner

BOARD MEMBER(S) ABSENT

Beth Narverud, *Vice Chair*, Hernando County Commissioner
Rebecca Bays, Citrus County Commissioner
Robert “Bo” Smith, Belleview City Commissioner
Michelle Stone, Marion County Commissioner
Dale Swain, Bushnell City Councilor

BOARD ALTERNATE(S) PRESENT

Christine Dobkowski, Belleview City Mayor

3. Introductions and Announcements

- Ms. Folsom requested that others present introduce themselves.

WRWSA STAFF PRESENT

Suzannah J. Folsom, PE, PMP, Executive Dir
Robert W. Batsel, Jr., General Counsel
LuAnne Stout, Administrative Asst.

WRWSA STAFF ABSENT – None

OTHERS PRESENT

Debra Burden, Citrus Co Water Conservation Mgr
Jody Kirkman, Marion County Utilities Dir
Trevor Knight, Marion Co Water Resources Liaison
Gordon Onderdonk, Hernando County Utilities
Joseph Quinn, SWFWMD Water Supply Project Mgr
Paige TaraCruz, SWFWMD

4. Pledge of Allegiance – Chair Kinnard led those present in reciting the Pledge of Allegiance.

5. Public Comment – There being no members of the audience requesting to address the Board, Chair Kinnard closed public comment.

6. Consent Agenda

- Approval of Minutes** – The May 17, 2023, draft minutes were provided in the Board’s meeting materials and recommended for approval as presented.
- Bills to be Paid** – Staff recommended ratification of June (\$65,671.81) and approval for July (\$18,570.17).

- c. **Resolution 2023-03, Amendment of the Adopted Budget for Fiscal Year 2022-23** – Staff recommended approval of amended budget due to Purvis Gray & Company increase for Annual Financial Audit.
- d. **First Quarter Financial Report** – Staff recommended acceptance of the report.
- e. **Second Quarter Financial Report** – Staff recommended acceptance of the report.
- f. **2023-2024 Regulatory Plan** – Staff recommended approval as required by section 120.74(2)(a)2, F.S., to delivered the certification to the committee electronically. The Authority has published the Plan on its website and will publish a notice in the Florida Administrative Register that includes the Plan's date and a website hyperlink.

Ms. Bryant moved, seconded by Mr. Estep, to approve the Consent Agenda Items 6.a., 6.b., 6.c., 6.d., 6.e. and 6.f., as presented. Motion carried unanimously.

7. Resolution 2023-04, Fiscal Adoption of Final Budget for Fiscal Year 2023-24

Ms. Suzannah Folsom, WRWSA Executive Director, presented this item.

Included as Exhibit A to this item is the proposed FY 2023-24 budget. A draft budget was included in the May 2023 agenda packet and presented at the May 17, 2023 board meeting. The following modifications had been made from the draft budget: (1) Revised Audit services amount to increase it to match the most recent letter of engagement from Purvis Gray, and (2) Revised Website Services amount to increase if for a new developer, due to our Website developer resigning

This budget has been prepared in a conservative manner to keep costs in check and enhance efficiencies for member governments. Included as Exhibit B is a description of the Authority's FY 2023-24 work program that is supported by the proposed budget. Exhibits included in the Board's meeting materials: A. Proposed FY 2023-24 Budget, B. WRWSA FY 2023-24 Work Program, and C. Resolution 2023-04, Adoption of Final Fiscal Year 2023-2024 Budget.

Each county was represented for consideration of this item. Mr. Estep moved, seconded by Ms. Bryant, to approve Resolution 2023-04 adopting the FY 202324 budget including budgeted expenditures in the amount of \$799,238, budgeted reserves in the amount of \$1,120,307, and a combined total amount of \$1,924,869, as presented in Exhibit A, for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024. Motion carried unanimously.

8. Water Supply and Conservation Grants Program – Approval of Awards

Ms. Suzannah Folsom, Executive Director, presented this item. At the Authority's May 17, 2023 meeting, the Board set the total allocation of funds in Fiscal Year 2023-24 for the Local Government Grant Program at \$180,000. The Authority has received four grant applications, one each from Citrus, Hernando, Marion and Sumter counties. A summary of the applications is presented below while copies of the applications are included as exhibits to this item.

The applications received reflect continuations of member government proven effective water conservation programs. Staff analysis of the applications indicates all of the proposed water conservation programs meet the Authority's grant program requirements.

Ms. Bryant moved, seconded by Mr. Brown, to approve grants for the following counties in the amounts of Citrus - \$40,170.00, Hernando - \$46,250.00, Marion - \$9,337.50 and Sumter - \$80,000.00; and authorized the Chair to sign the grant Agreements. Motion carried unanimously.

9. Legislative Report

Ms. Suzannah Folsom, Executive Director, presented this item. The 2023 Legislative Regular Session began in March 7, 2023 and ended on May 5, 2023. Staff gathered information on relevant bills that are related to conservation and water supply from SWFWMD, 1000 Friends of Florida, and the Florida Engineering Society's Conservation and Environmental Quality Committee, and the House and Senate websites. The exhibit included in the meeting page provided a detailed summary of the bills WRWSA tracked that passed in the session. All nine bills have been signed by the Governor.

This information will be updated in a presentation at the board meeting, along with additional information on SB 1632 / HB 1379 Environmental Protection (septic tanks).

Mr. Kinnard requested a presentation regarding funding for springs and septic systems.

This item was for information only and no action was required.

10. Attorney's Report

Mr. Batsel noted that he sought activity regarding PFAS but received no replies. This item was for information only and no action was required.

11. Executive Director's Report – Ms. Folsom presented the following items which required no action.

- a. **Charles A. Black Water Use Permit Renewal** – The Wellfield WUP number 7121.006 continues with a single issue regarding two stressed lakes which are being monitored. Pumpage for the permit has been increased.
- b. **Water Use Permit Demand Summary** - A summary was in the Board's meeting materials. .
- c. **Water Management Information System Water Use Permit Notifications** – A list of notifications was included in the Board's meeting materials.
- d. **Irrigation Audit Program – Status Report** – A progress update on the three residential irrigation evaluation programs that WRWSA is currently ongoing: (1) Phase 6 Residential Irrigation Evaluation Program – SWFWMD (final report will be completed by December 2023), (2) Phase 7 Residential Irrigation Evaluation Program – SWFWMD (23 percent of the planned evaluation have been completed to date and program to be completed in December 2025); and (3) Residential Irrigation Evaluation Program Pilot – SJRWMD (WRWSA has received approval for the program from the SJRWMD and is preparing to start in October 2023).
- e. **Regional Water Supply Plan Update – Status Report** – Every five years WRWSA completes a Regional Water Supply Plan Update for the four-county service area. On January 18, 2023, the WRWSA Board approved the consulting agreement with Hazen and Sawyer to complete the 2024 Regional Water Supply Plan Update. The project cost is \$350,000, and will be completed by December 2024. This project receives 50% co-funding from the SWFWMD. A kickoff meeting for the project was held on March 2, 2023. The consultant has been working on population and demand projections, and conservation reuse evaluations. Hazen and Sawyer will present on the Population and Demand projections at the September Board meeting.
- f. **Correspondence** – Several items were included in meeting materials.
- g. **News Articles** – Several articles were included in meeting materials.

12. Other Business – Mr. Kinnard presented Ms. Bryant a plaque noting her service as the Board's Chair. Board members thanked Ms. Bryant for her service and a photo to commemorate the event was taken following the meeting.

13. Next Meeting Time and Location

- Next Regular Board Meeting – September 20, 2023, at 3:30 p.m. at the Lecanto Government Building, Room 166.

14. Adjournment – Chair Kinnard adjourned the meeting at 3:55 p.m.

Jeff Kinnard, Chair

Suzannah J. Folsom, Executive Director

Item 6.b.

Consent Agenda

Public Officials Liability Insurance Policy



Amwins Insurance Brokerage, LLC
10201 Centurion Parkway North
Suite 400
Jacksonville, FL 32256

amwins.com

August 30, 2023

Acentria Insurance
117 N Seminole Ave
Inverness, FL 34450

RE: Withlacoochee Regional Water Supply Authority

PUBLIC OFFICIALS LIABILITY QUOTATION

Please find the attached quotation for Withlacoochee Regional Water Supply Authority. Here is a summary of the terms and conditions:

INSURED: Withlacoochee Regional Water Supply Authority

MAILING ADDRESS: 3600 W. Sovereign Path, Suite 228
Lecanto, FL 34461

CARRIER: Indian Harbor Insurance Company (Non-Admitted)

PROPOSED POLICY PERIOD: From 10/1/2023 to 10/1/2024
12:01 A.M. Standard Time at the Mailing Address shown above

QUOTE EXPIRATION DATE: 10/1/2023

POLICY PREMIUM:	Premium	\$2,751.00
	Fees	\$200.00
	Surplus Lines Taxes and Fees	\$147.55
	Total	\$3,098.55

MINIMUM EARNED PREMIUM: \$1,500.00

SUBJECTIVITIES: **At the time of binding, provide the name and email address of Insured contact for EPL Loss Prevention services
Attached FL License Disclosure**

COMMENTS: **ALL TERMS QUOTED PER THE EXPIRING POLICY**

SURPLUS LINES DISCLOSURE and ACKNOWLEDGEMENT

At my direction, Acentria Insurance has placed my coverage in the surplus lines market. As required by Florida Statute 626.916, I have agreed to this placement. I understand that superior coverage may be available in the admitted market and at a lesser cost and that persons insured by surplus lines carriers are not protected by the Florida Insurance Guaranty Association with respect to any right of recovery for the obligation of an insolvent unlicensed insurer.

I further understand that the policy forms, conditions, premiums, and deductibles used by surplus lines insurers may be different from those found in policies used in the admitted market. I have been advised to carefully read the entire policy.

There is no liability in part of, and I have no cause of action against, my agent for placing coverage in the surplus lines market.

Withlacoochee Regional Water Supply Authority

Named Insured

Signature of Insured's Authorized Representative

Date

Indian Harbor Insurance Company

Name of Excess and Surplus Lines Carrier

Public Officials Liability

Type of Insurance

10/1/2023

Effective Date of Coverage

Item 6.c.

Consent Agenda

Bills to be Paid

**August bills in the meeting materials;
September bills to be provided at meeting.**

Withlacoochee Regional Water Supply Authority
3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461

Bills For Payment
8/16/2023

<u>Administrative Invoices</u>	<u>Invoice Number(s)</u>	<u>Invoice Date</u>	<u>Amount</u>
Suzannah J. Folsom, PE, Executive Director	1259	8/1/2023	\$8,428.98
Rob Batsel, General Counsel	6077	7/31/2023	\$728.50
C. LuAnne Stout, Admin Asst (Admin Services)	7-Jul-23	8/1/2023	\$3,315.00
Kathy Bryant (July Board Travel)		7/26/2023	\$36.49
Don Wiley (July Board Travel)		7/26/2023	\$27.59
Carl Zalak (July Board Travel)		7/26/2023	\$36.49
Karen Allen (Web Maintenance)	162	8/9/2023	\$150.00
Truist Bank Business Card Statement	8.2.2023	8/2/2023	\$360.88
Total Administrative Invoices			\$13,083.93

<u>Water Supply Studies and Facilities</u>	<u>Contract/ Budget</u>	<u>Balance Remaining</u>	<u>Current</u>
2023 General Services Contract	\$20,000.00		
Work Order 2023-01 INTERA Incorporated	\$10,000.00	\$10,000.00	
Work Order 2023-02 Hazen and Sawyer	\$10,000.00	\$1,850.00	
FY22-23 Water Conservation Grants Program	\$140,000.00		
Citrus County	\$35,075.00	\$35,075.00	
Hernando County	\$49,750.00	\$49,750.00	
Marion County	\$14,081.25	\$14,081.25	
Sumter County	\$23,000.00	\$23,000.00	
Regional Water Supply Plan Update (Q324)	\$350,000.00	\$306,002.00	
Phase 7 Irrigation Program (Q306)	\$102,000.00	\$73,833.50	\$9,408.75 (1)
FY22-23 Total Project Invoices	\$612,000.00	\$513,591.75	\$9,408.75

Total Bills to be Paid	\$22,492.68
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State Board of Administration	Transfer from SBA2 to SBA1	\$13,083.93
Deposit to Truist (Citrus Co 4th Qrtly Assmnt)	Subtract from SBA1 Transfer	\$7,391.75
State Board of Administration	Transfer from SBA1 to Truist Bank	\$15,100.93

Notes:

(1) Phase 7 (Q306) - Irrigation Audits

Jack Overdorff, ECO Land Design	\$8,258.75	Invoice 562
C. LuAnne Stout, Admin Services	\$1,150.00	Invoice 7-Jul-Q306-2023
	\$9,408.75	

Item 6.d.

Consent Agenda

Third Quarter Financial Report

2023

Withlacoochee Regional Water
Supply Authority

Compilation Report

June 30, 2023

PURVIS GRAY

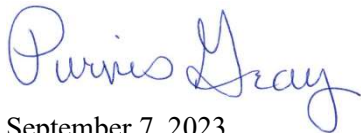
To The Governing Board
Withlacoochee Regional Water Supply Authority
Ocala, Florida

Management is responsible for the accompanying financial statements of the Withlacoochee Regional Water Supply Authority (the Authority), an Independent Special District, as of the nine (9) months ended June 30, 2023, and for the third quarter fiscal year 2023 and nine (9) months ended June 30, 2023, which collectively comprise the Authority's basic financial statements, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows as required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Supplementary Information

The budgetary comparison information is not a required part of the basic financial statements but is supplementary information. The supplementary information has been compiled from information that is the representation of management. This information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information, and do not express an opinion, a conclusion, nor provide any assurance on such information.



September 7, 2023
Ocala, Florida

CERTIFIED PUBLIC ACCOUNTANTS

Gainesville | Ocala | Tallahassee | Sarasota | Orlando

purvisgray.com

*Members of American and Florida Institutes of Certified Public Accountants
An Independent Member of the BDO Alliance USA.*

Withlacoochee Regional Water Supply Authority
STATEMENT OF NET POSITION

As of the nine months ended
June 30, 2023

ASSETS

Cash in Bank - SunTrust	\$ 26,506.20
Cash in Bank - SBA1	934,744.32
Cash in Bank - SBA2	1,256,402.18
Accounts Receivable	8,069.84
Accounts Receivable - SWFWMD	45,155.32
Accounts Receivable - County	25,644.80
Prepaid Expense	<u>1,457.18</u>

Total Current Assets	<u>2,297,979.84</u>
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PROPERTY AND EQUIPMENTS

Equipment	3,728.84
Accum Deprec - Equipment	(3,633.87)
Citrus Co. Wellfield	3,105,814.56
Citrus Co. Wellfield 90	1,613,006.01
Citrus Co. Wellfield 88	176,410.64
Accum Deprec - Wellfield	<u>(4,589,281.17)</u>

Total Property and Equipment	<u>306,045.01</u>
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TOTAL ASSETS	<u>\$ 2,604,024.85</u>
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LIABILITIES AND NET POSITION

CURRENT LIABILITIES

Acct Payable - General	<u>\$ 18,920.17</u>
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Total Current Liabilities	<u>18,920.17</u>
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NET POSITION

Investment in Capital Assets	306,045.01
Unrestricted	<u>2,279,059.67</u>
Total Net Position	<u>2,585,104.68</u>

Withlacoochee Regional Water Supply Authority
STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION
For the Period Ended June 30, 2023

	<u>3rd quarter</u> <u>ended June 30,</u>		<u>9 months ended</u> <u>June 30, 2023</u>	
	<u>2023</u>	<u>%</u>		<u>%</u>
Revenue				
Citrus Co. Assessments	\$ 7,641.75	4.16 %	\$ 22,425.25	4.77 %
Hernando Co. Assessments	9,335.75	5.08 %	28,007.25	5.95 %
Sumter Co. Assessments	6,393.25	3.48 %	19,179.75	4.08 %
Marion Co. Assessment	18,106.00	9.86 %	54,318.00	11.55 %
Interest Income - SBA Accounts	28,413.23	15.47 %	72,570.34	15.43 %
CAB Wifid Project Revenues	73,688.63	40.13 %	220,516.86	46.87 %
CAB Wifid Operating Revenues	4,749.75	2.59 %	14,249.25	3.03 %
Ph6 Irg Audit Coop Match	0.00	0.00 %	413.70	0.09 %
Ph7 Irg Audit Prgm SWFWMD Match	8,861.63	4.83 %	11,178.88	2.38 %
Ph7 Irg Audit Prgm Coop Match	4,430.81	2.41 %	5,589.44	1.19 %
RWSP Update SWFWMD Match	<u>21,998.50</u>	<u>11.98 %</u>	<u>21,998.50</u>	<u>4.68 %</u>
Total Revenue	183,619.30	100.00 %	470,447.22	100.00 %
Operating Expenses				
Administrative Assistant	9,945.00	5.42 %	29,835.00	6.34 %
Advertising	0.00	0.00 %	512.44	0.11 %
Audit	13,500.00	7.35 %	13,500.00	2.87 %
Bank Charges	0.00	0.00 %	36.00	0.01 %
Bookkeeping Services	2,500.00	1.36 %	3,250.00	0.69 %
Depreciation Expense	12,238.00	6.66 %	36,714.00	7.80 %
Executive Director	22,320.00	12.16 %	66,960.00	14.23 %
Local Govt Grant Prg	(300.00)	(0.16)%	812.11	0.17 %
General Services Contracts	8,150.00	4.44 %	11,650.00	2.48 %
Legal - Monthly Meeting	(754.50)	(0.41)%	869.50	0.18 %
Legal - Other Services	1,131.00	0.62 %	2,376.50	0.51 %
Liability Insurance	774.64	0.42 %	2,323.92	0.49 %
Office Supplies	599.29	0.33 %	1,001.88	0.21 %
Ph7 Irg Audit Program	18,123.25	9.87 %	22,757.75	4.84 %
Postage	222.23	0.12 %	692.14	0.15 %
Printing & Reproduction	269.17	0.15 %	1,310.96	0.28 %
Publications/Software	0.00	0.00 %	0.00	0.00 %
Reg Water Supply Pln Upd SWFWMD	43,997.00	23.96 %	43,997.00	9.35 %
Registration/Dues	0.00	0.00 %	525.00	0.11 %
Rent (Lecanto Gov't Bldg)	511.92	0.28 %	1,535.76	0.33 %
State Fees/Assessments	0.00	0.00 %	175.00	0.04 %
Telephone	293.21	0.16 %	876.62	0.19 %
Travel (Board Members & Staff)	202.57	0.11 %	860.52	0.18 %
Web Page/Computer Maintenance	<u>1,193.16</u>	<u>0.65 %</u>	<u>3,112.19</u>	<u>0.66 %</u>
Total Operating Expenses	134,915.94	73.48 %	245,684.29	52.22 %
Change in Net Position	\$ 48,703.36	26.52 %	\$ 224,762.93	47.78 %

Withlacoochee Regional Water Supply Authority

BUDGET TO ACTUAL

For the Period Ended June 30, 2023

	<u>9 months ended</u> <u>June 30, 2023</u> <u>Actual</u>	<u>9 months ended</u> <u>June 30, 2023</u> <u>Budget</u>	<u>Variance</u> <u>Over/(Under)</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u> <u>Over/(Under)</u> <u>Annual</u> <u>Budget</u>
Revenue					
Citrus Co. Assessments	\$ 22,425.25	\$ 22,175.25	\$ 250.00	\$ 29,567.00	\$ (7,141.75)
Hernando Co. Assessments	28,007.25	28,007.25	-	37,343.00	(9,335.75)
Sumter Co. Assessments	19,179.75	19,179.75	-	25,573.00	(6,393.25)
Marion Co. Assessment	54,318.00	54,318.00	-	72,424.00	(18,106.00)
Interest Income - SBA Accounts	72,570.34	-	72,570.34	-	72,570.34
CAB Wifld Project Revenues	220,516.86	165,750.75	54,766.11	221,001.00	(484.14)
CAB Wifld Operating Revenues	14,249.25	14,249.25	-	18,999.00	(4,749.75)
RWSP Update Matching Funds	21,998.50	140,625.00	(118,626.50)	187,500.00	(165,501.50)
Ph6 Irg Audit Prgm Coop Match	413.70	-	-	-	-
Ph7 Irg Audit Prgm SWFWMD Match	11,178.88	38,250.00	(27,071.12)	51,000.00	(39,821.12)
Ph7 Irg Audit Prgm Coop Match	5,589.44	19,125.00	(13,535.56)	25,500.00	(19,910.56)
Total Revenue	470,447.22	501,680.25	(31,646.73)	668,907.00	(198,873.48)
Operating Expenses					
Administrative Assistant	\$ 29,835.00	\$ 29,835.00	\$ 0.00	\$ 39,780.00	\$ (9,945.00)
Advertising	512.44	600.00	(87.56)	800.00	(287.56)
Audit	13,500.00	8,717.25	4,782.75	11,623.00	1,877.00
Bank Charges	36.00	-	36.00	-	36.00
Bookkeeping Services	3,250.00	1,500.00	1,750.00	2,000.00	1,250.00
Contingencies	-	1,200.00	(1,200.00)	1,600.00	(1,600.00)
Depreciation Expense	36,714.00	-	36,714.00	-	36,714.00
Executive Director	66,960.00	66,960.00	-	89,280.00	(22,320.00)
Local Govt Water Cons Prg	812.11	105,000.00	(104,187.89)	140,000.00	(139,187.89)
General Services Contracts	11,650.00	37,500.00	(25,850.00)	50,000.00	(38,350.00)
Legal - Monthly Meeting	869.50	3,172.50	(2,303.00)	4,230.00	(3,360.50)
Legal - Other Services	2,376.50	12,690.00	(10,313.50)	16,920.00	(14,543.50)
Liability Insurance	2,323.92	2,362.50	(38.58)	3,150.00	(826.08)
Office Supplies	1,001.88	937.50	64.38	1,250.00	(248.12)
Phase 7 Irg Audit Program	22,757.75	76,500.00	(53,742.25)	102,000.00	(79,242.25)
Postage	692.14	600.00	92.14	800.00	(107.86)
Printing & Reproduction	1,310.96	1,200.00	110.96	1,600.00	(289.04)
Publications/Software	-	112.50	(112.50)	150.00	(150.00)
Registration/Dues	525.00	1,125.00	(600.00)	1,500.00	(975.00)
Rent (Lecanto Gov't Bldg)	1,535.76	1,536.00	(0.24)	2,048.00	(512.24)
RWSP Update	43,997.00	281,250.00	(237,253.00)	375,000.00	(331,003.00)
State Fees/Assessments	175.00	131.25	43.75	175.00	-
Telephone	876.62	900.00	(23.38)	1,200.00	(323.38)
Travel (Board Members & Staff)	860.52	2,250.00	(1,389.48)	3,000.00	(2,139.48)
Web Page/Computer Maintenance	3,112.19	2,100.00	0.00	2,800.00	312.19
Total Operating Expenses	245,684.29	638,179.50	(393,507.40)	850,906.00	(605,221.71)
Change in Net Position	224,762.93	(136,499.25)	361,860.67	(181,999.00)	406,348.23

Item 6.e.

Consent Agenda

Fiscal Year 2023-2024 Calendar of Board Meeting Dates

Ms. Suzy Folsom, WRWSA Executive Director, will present this item.

The Authority is required to follow Chapter 189, Florida Statutes, concerning meeting notices. In response to these statutory requirements, the Authority publishes an annual calendar of meeting dates that is approved by the Board. Any changes to the meeting dates, times or locations must be published in area newspapers to notice the change from the originally published calendar. The following dates are proposed for the Fiscal Year 2023-2024 meeting schedule.

Location of Meetings:	Lecanto Government Building, Room 166 3600 W. Sovereign Path Lecanto, Florida 34461	
Start Time:	3:30 p.m.	
Meeting Dates:	November 8, 2023 (Nov. 15-17 FAC Legislative Conf) January 24, 2024 (Jan. 17 FAC Legislative Day) March 20, 2024 May 15, 2024 July 24, 2024 (Nov. 16-19 Permitting Summer School) September 18, 2024	

Staff Recommendation:

Board approval of the Fiscal Year 2023-2024 meeting dates as shown above.

Item 7

As-Needed Technical and Engineering Services – Authorization to Issue Work Orders

Ms. Suzannah Folsom, WRWSA Executive Director, will present this item.

Contingent upon the Board's action on Agenda Item 7.a., staff recommends issuance of the following Work Orders for the General Engineering and Technical Services:

Applied Sciences Consulting, Inc. – The purpose of this Work Order is to provide general engineering and technical support services to the Authority Board and Executive Director on an as-needed basis. The Work Order amount is \$10,000.

Kimley-Horn and Associates, Inc. – The purpose of this Work Order is to continue ongoing representation of the Authority on the Springs Coast Technical Advisory Board. The Work Order amount is \$10,000.

A copy of each proposed Work Order is included as Exhibits to this item in the Board's meeting materials.

Exhibit 7 – 1. As-Needed Work Order 2024-01 Applied Sciences Consulting, Inc.

Exhibit 7 – 2. As-Needed Work Order 2024-02 Kimley-Horn and Associates, Inc.

Staff Recommendation:

Board authorize the Executive Director to issue:

- (1) Work Order to Applied Sciences Consulting, Inc. in an amount not to exceed \$10,000 for the period through September 30, 2024; and
- (2) Work Order to Kimley-Horn and Associates, Inc. in an amount not to exceed \$10,000 for the period through September 30, 2024.

GENERAL ENGINEERING & TECHNICAL SERVICES

WORK ORDER No. 2024-01

INTRODUCTION AND BACKGROUND

This Work Order No 2024-01 "General Support Services" is approved this twentieth day of September 2023 and is incorporated by reference into the Agreement for General Professional Engineering Technical Services entered into on September 21, 2022 between the WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY (Authority or WRWSA) and APPLIED SCIENCES CONSULTING, INC., hereinafter referred to as "Consultant" whose address is 1000 N. Ashley Drive, Suite 500 Tampa, FL 33602, for General Professional Engineering & Technical Services.

SCOPE OF WORK

The Consultant will assist the Authority Board and Executive Director with policy, programmatic and technical aspects of the Authority on an as-needed basis. This work requires the expertise of a water supply engineering firm to provide a wide range of disciplines for its successful implementation.

The Consultant responsibilities will include, but not be limited to:

1. Assisting the Authority Executive Director with water-related policy, technical and programmatic issues;
2. Assisting in the administration of the Charles A. Black water supply facilities;
3. Providing technical assistance regarding regional water supply planning and implementation;
4. Assisting in responding to inquiries and investigations from member governments, the water management districts, the Florida Department of Environmental Protection and other interested parties;
5. Attendance at various board, water management district, county and city meetings;
6. Participation and coordination with Authority member governments;
7. Coordination with the SWFWMD and SJRWMD;
8. Presentations regarding the Authority's activities to various boards, commissions, councils and other organizations;
9. Development of position papers and providing assistance developing Authority Board meeting material; and
10. Other related activities requested and approved by the Executive Director.

*General Professional Engineering/Technical Services
Work Order No. 2024-01, APPLIED SCIENCES CONSULTING, INC.
General Support Services*

COMPENSATION

The Consultant shall receive compensation and reimbursement for travel and other expenses not to exceed the sum of \$10,000, consistent with the rate schedule attached as Exhibit A to the Agreement.

SCHEDULE

The schedule for Consultant services will commence upon execution of this Work Order by the Authority and Consultant but no sooner than October 1, 2023 and will continue through September 30, 2024.

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the day and year first written above.

WITHLACOOCHEE REGIONAL WATER
SUPPLY AUTHORITY

Suzannah J. Folsom
Executive Director

Date: _____

APPLIED SCIENCES CONSULTING, INC.

Elie Araj
Contract Manager

Date: _____

GENERAL ENGINEERING & TECHNICAL SERVICES

WORK ORDER No. 2024-02

INTRODUCTION AND BACKGROUND

This Work Order No 2024-02 "General Support Services" is approved this twentieth day of September 2023 and is incorporated by reference into the Agreement for General Professional Engineering Technical Services entered into on September 21, 2022 between the WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY (Authority or WRWSA) and KIMLEY-HORN AND ASSOCIATES INCORPORATED, hereinafter referred to as "Consultant" whose address is 101 East Silver Springs Blvd., Suite 400 Ocala, FL 34470, for General Professional Engineering & Technical Services.

SCOPE OF WORK

The Consultant will assist the Authority Board and Executive Director with policy, programmatic and technical aspects of the Authority on an as-needed basis. This work requires the expertise of a water supply engineering firm to provide a wide range of disciplines for its successful implementation.

The Consultant responsibilities will include, but not be limited to:

1. Assisting the Authority Executive Director with water-related policy, technical and programmatic issues;
2. Assisting in the administration of the Charles A. Black water supply facilities;
3. Providing technical assistance regarding regional water supply planning and implementation;
4. Assisting in responding to inquiries and investigations from member governments, the water management districts, the Florida Department of Environmental Protection and other interested parties;
5. Attendance at various board, water management district, county and city meetings;
6. Participation and coordination with Authority member governments;
7. Coordination with the SWFWMD and SJRWMD;
8. Presentations regarding the Authority's activities to various boards, commissions, councils and other organizations;
9. Development of position papers and providing assistance developing Authority Board meeting material; and
10. Other related activities requested and approved by the Executive Director.

COMPENSATION

The Consultant shall receive compensation and reimbursement for travel and other expenses not to exceed the sum of \$10,000, consistent with the rate schedule attached as Exhibit A to the Agreement.

SCHEDULE

The schedule for Consultant services will commence upon execution of this Work Order by the Authority and Consultant but no sooner than October 1, 2023 and will continue through September 30, 2024.

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the day and year first written above.

WITHLACOOCHEE REGIONAL WATER
SUPPLY AUTHORITY

Suzannah J. Folsom
Executive Director

Date: _____

KIMLEY-HORN AND ASSOCIATES INCORPORATED

Alan Garri
Contract Manager

Date: _____

Legislative Report – Information of the Expanded State of Florida Water Quality Funding Program

Ms. Sharon Simington, Southeast Regional Funding Program Leader at Hazen and Sawyer will present this item.

In the 2023 legislative session, HB 1379 / SB 1632 Environmental Protection passed. It included and expansion of the Wastewater Grant Funding program, renaming it as the Water Quality Grant Funding Program, with a larger funding budget to help municipalities address many of the new environmental protection requirements in the Bill.

Ms. Simington will present on this expanded funding program and how it can be utilized.

Staff Recommendation:

This item is for the Board's information only.

2024 Regional Water Supply Plan Update – Status Report

Ms. Lisa Krentz, Hazen and Sawyer, will present this item.

The Authority entered into a cooperative funding agreement with the Southwest Florida Water Management District (SWFWMD) in December 2022 (23CF0004079) for Regional Water Supply Plan Update project. The Authority entered into a contract with Hazen and Sawyer in January 2023 to undertake the project.

With the assistance of the SWFWMD, St. Johns River Water Management District, and a Technical Advisory Committee comprised of representatives from member governments and public supply utilities in the four-county region, the Plan Update is being coordinated.

A kickoff meeting for the project was held on March 2, 2023. The consultant has been working on population and demand projections, and conservation reuse evaluations. Hazen and Sawyer will present on the Population and Demand projections at the September Board of Directors Meeting.

Task Summary

Task	Description	Schedule	% Complete
1	Project Management and Stakeholder Engagement	February 2023 - September 2024	25%
2	Data Collection and Processing	February 2023 – January 2024	75%
3	Population and Demand Estimates	February 2023 – July 2023	20%
4	Water Conservation and Reuse Evaluation	February 2023 – August 2023	10%
5	Water Sources Evaluation	February 2023 – September 2023	0%
6	Water Supply Project Options	October 2023 – January 2024	0%
7	Organization, Funding, and Governance Requirements	February 2024 – April 2024	0%
8	Recommendations	February 2024 – September 2024	0%

Project Billing Summary

Hazen and Sawyer Contract Amount	Billed To Date	Remaining	SWFWMD Reimbursement Received
\$350,000.00	\$ 43,997.00	\$306,003.00	\$0.00

Staff Recommendation:

This item is for the Board's information and no action is required.

Item 10

Attorney's Report

To be provided at meeting

Item 11.a.

Executive Director's Report

**Charles A. Black
Water Use Permit
Renewal**

Item 11.a.

Charles A Black Wellfield Water Use Permit Renewal

Ms. Suzannah Folsom, Executive Director will present this item.

The Charles A. Black Wellfield Water Use Permit number 7121.006 expired on March 13, 2022. Withlacoochee Regional Water Supply Authority is a co-applicant with Citrus County. The wellfield consists of seven public supply drinking water wells. The current permit has an average supply of 4,597,000 gallons per day (GPD) and a peak flow of 6,574,000 GPD.

Citrus County hired Jones Edmunds and Associates to assist in preparing the permit renewal application. WRWSA staff reviewed the permit application and provided comments prior to submittal. The application was submitted on January 31, 2022 and was in review for 19 months. We received approval of the permit on August 22, 2023.

The permit has been renewed for a term of 20 years, with an average permitted supply of 7,181,900 GPD and a peak supply of 9,121,013 GPD. This increase in capacity is based on population projections. The population served is expected to increase 39,630 by 2042. This includes the existing service area, service area expansion, and new proposed developments. The permit will expire on August 22, 2043.

A copy of the permit is provided as an exhibit to this item.

Staff Recommendation:

This item is for information and no action is required.



An Equal
Opportunity
Employer

Southwest Florida Water Management District

2379 Broad Street, Brooksville, Florida 34604-6899

(352) 796-7211 or 1-800-423-1476 (FL only)

WaterMatters.org

Bartow Office

170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Office

78 Sarasota Center Boulevard
Sarasota, Florida 34240-9770
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Office

7601 U.S. 301 North (Fort King Highway)
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

August 22, 2023

Citrus County Board of County Commissioners
Attn: Ken Cheek
3600 West Sovereign Path, Suite 241
Lecanto, FL 34461

Withlacoochee Regional Water Supply Auth.
Attn: Suzannah Folsom
3600 W Sovereign Path, Suite 228
Lecanto, FL 34461

Subject: Final Agency Action Transmittal Letter
Individual Water Use Permit No. 20 007121.007

Dear Permittees:

This Water Use Permit was approved by the District Governing Board subject to all terms and conditions set forth in the Permit.

Please be advised that the Governing Board has formulated a water shortage plan referenced in a Standard Water Use Permit Condition (Exhibit A) of your permit and will implement such a plan during periods of water shortage. You will be notified during a declared water shortage of any change in the conditions of your Permit or any suspension of your Permit, or of any restriction on your use of water for the duration of any declared water shortage. Please further note that water conservation is a condition of your Permit and should be practiced at all times.

The well tags for your withdrawals will be applied by a District representative. If you have any questions or concerns regarding your tags, please contact Deborah Ammendola at 352-554-9773 in the Brooksville Service Office. If you have any questions or concerns regarding your permit or any other information, please contact the Tampa Service Office and ask to speak to someone in the Water Use Permit Bureau.

Sincerely,

Darrin Herbst, P.G. Electronically Signed

Darrin Herbst, P.G.
Bureau Chief
Water Use Permit Bureau
Regulation Division

Enclosures: Approved Permit

cc: Devon Villareal-Dabbs
Michelle Hays

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
WATER USE PERMIT
Individual
PERMIT NO. 20 007121.007

PERMIT ISSUE DATE: August 22, 2023

EXPIRATION DATE: July 11, 2043

The Permittee is responsible for submitting an application to renew this permit no sooner than one year prior to the expiration date, and no later than the end of the last business day before the expiration date, whether or not the Permittee receives prior notification by mail. Failure to submit a renewal application prior to the expiration date and continuing to withdraw water after the expiration date is a violation of Chapter 373, Florida Statutes, and Chapter 40D-2, Florida Administrative Code, and may result in a monetary penalty and/or loss of the right to use the water. Issuance of a renewal of this permit is contingent upon District approval.

TYPE OF APPLICATION: Renewal

GRANTED TO: Citrus County Board of County Commissioners/Attn: Ken Cheek
3600 West Sovereign Path, Suite 241
Lecanto, FL 34461

Withlacoochee Regional Water Supply Auth./Attn: Suzannah Folsom
3600 W Sovereign Path, Suite 228
Lecanto, FL 34461

PROJECT NAME: Charles A Black Water Supply System

WATER USE CAUTION AREA(S): Not in a WUCA

COUNTY: Citrus

TOTAL QUANTITIES AUTHORIZED UNDER THIS PERMIT (in gallons per day)	
ANNUAL AVERAGE	7,181,900 gpd
PEAK MONTH ¹	9,121,000 gpd

¹ Peak Month: Average daily use during the highest water use month.

ABSTRACT:

This is a renewal of an existing water use permit for public supply use. The quantities have changed from those previously permitted. This permit authorizes an increase in the annual average quantity from 4,597,000 gallons per day (gpd) to 7,181,900 gpd, and an increase in the peak month from 6,574,000 gpd to 9,121,000 gpd. The annual average and peak month quantities have changed due to an updated population projection for 39,630 persons with a compliance per capita of 150 gallons per day per person (gpcd) through the year 2042. The previous permit had a population projection of 26,410 persons with a compliance per capita of 150 gpcd. There is no change in use type from the previous permit. Quantities are based on information provided by the Applicant.

Special conditions include those that require the Permittee to continue to record and report monthly meter readings for all withdrawal points, submit water quality data on a quarterly basis, submit water level data on a monthly basis, submit a water level monitoring report annually, submit the wellfield report annually, submit the billing information annually, submit meter accuracy tests every five years, submit an overpumpage report upon District request, maintain the current water conservation rate, submit the public supply annual report, and respond to reclaimed water requests in a timely manner.

WATER USE TABLE (in gpd)

<u>USE</u>	<u>ANNUAL AVERAGE</u>	<u>PEAK MONTH</u>
Public Supply	7,181,900	9,121,000

USE TYPE

Line Flushing

Qty'S Sold Or Otherwise
Provided To Another Util.

Residential Single Family

PUBLIC SUPPLY:

Population Served: 39,630
Per Capita Rate: 150 gpd/person

WITHDRAWAL POINT QUANTITY TABLE

Water use from these withdrawal points are restricted to the quantities given below :

<u>I.D. NO. PERMITTEE/ DISTRICT</u>	<u>DIAM (in.)</u>	<u>DEPTH TTL./CSD.FT. (feet bls)</u>	<u>USE DESCRIPTION</u>	<u>AVERAGE (gpd)</u>	<u>PEAK MONTH (gpd)</u>
MCW-1 / 1	12	160 / 140	Public Supply	359,100	456,000
MCW-2 / 2	12	143 / 109	Public Supply	359,100	456,000
HHW-1 / 3	16	422 / 220	Public Supply	718,200	912,100
HHW-2 / 4	16	423 / 222	Public Supply	1,077,300	1,368,200
WRWSA-1 / 5	18	341 / 282	Public Supply	1,077,300	1,368,200
WRWSA-2 / 6	24	301 / 236	Public Supply	2,154,500	2,736,300
WRWSA-3 / 7	24	321 / 238	Public Supply	1,436,400	1,824,200

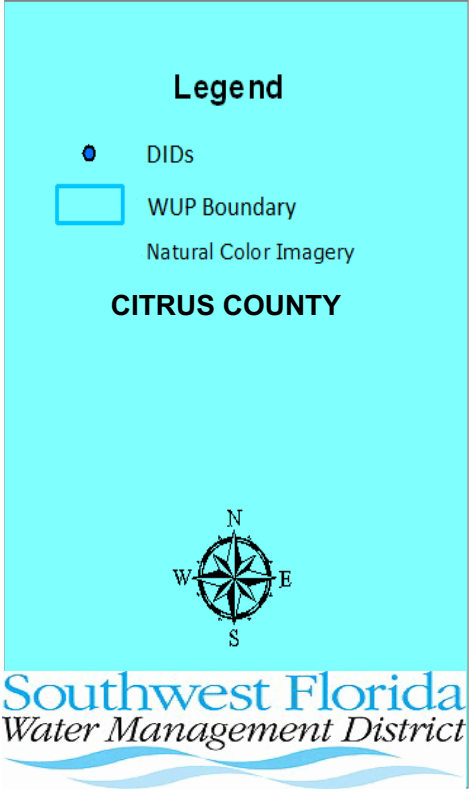
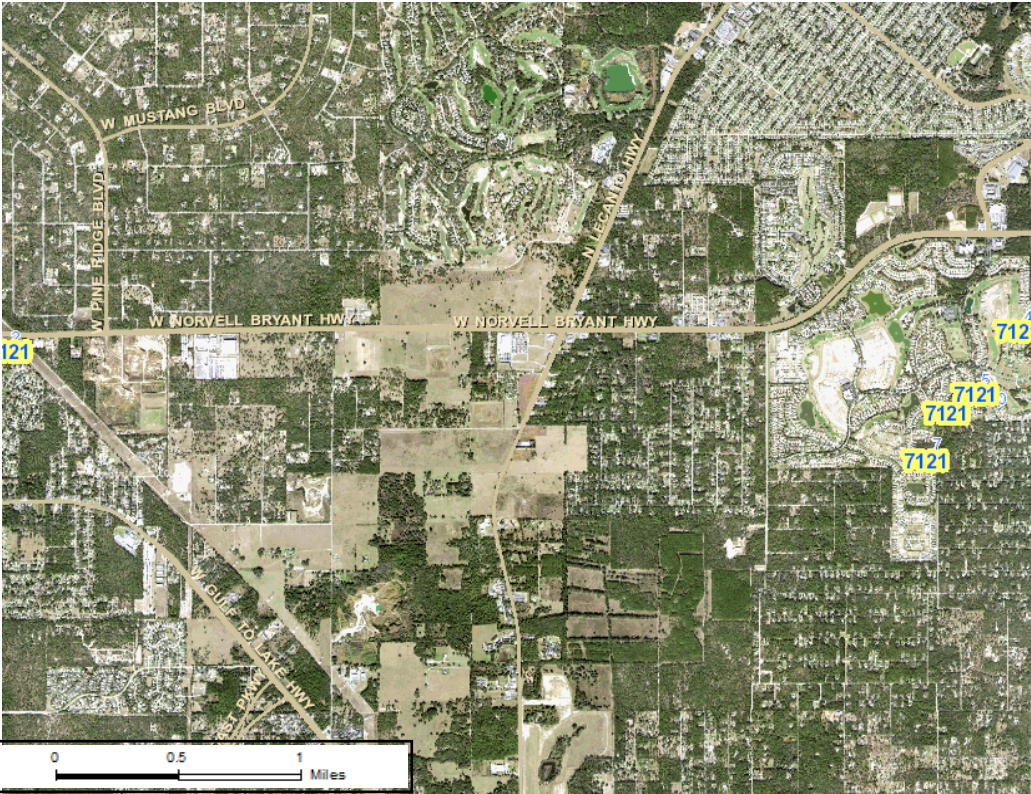
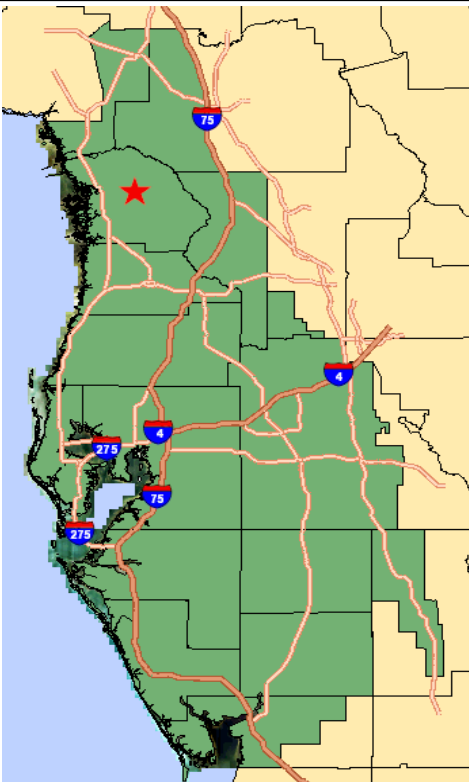
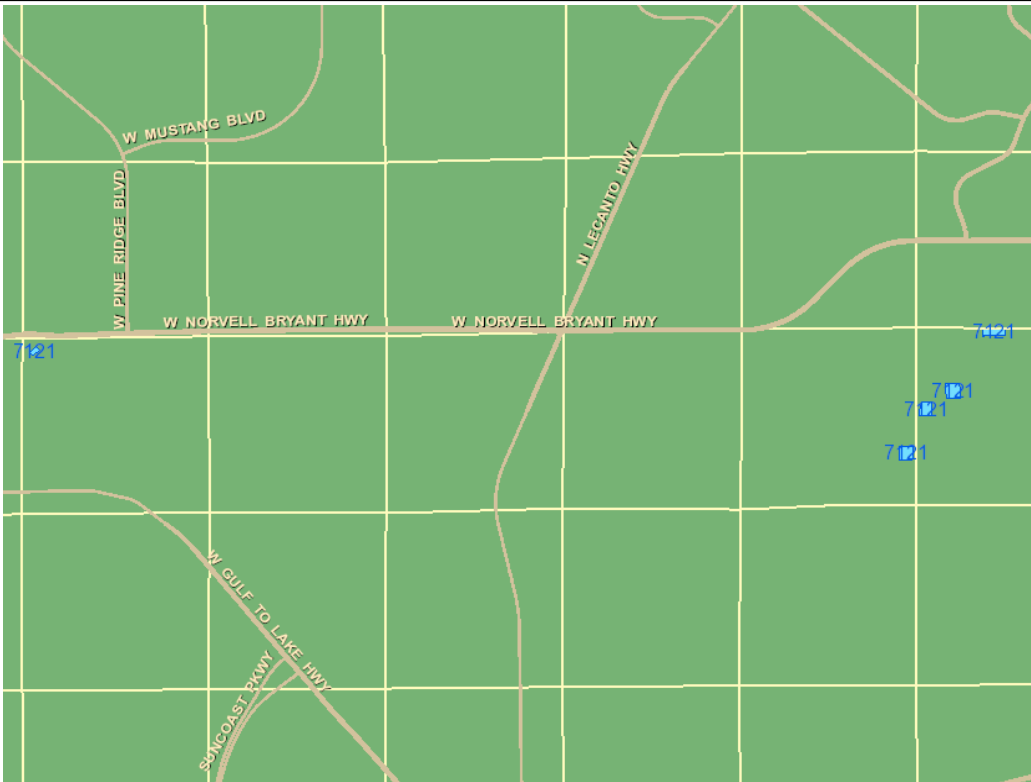
WITHDRAWAL POINT LOCATION TABLE

<u>DISTRICT I.D. NO.</u>	<u>LATITUDE/LONGITUDE</u>
1	28° 53' 26.70"/82° 31' 59.70"
2	28° 53' 25.80"/82° 32' 01.00"
3	28° 53' 32.80"/82° 26' 41.30"
4	28° 53' 32.80"/82° 26' 36.30"
5	28° 53' 15.20"/82° 26' 52.30"
6	28° 53' 09.90"/82° 27' 01.30"
7	28° 52' 57.10"/82° 27' 08.00"

Location Map

Citrus County Board of County Commissioners/Attn: Ken Cheek

WUP No. 20 007121.007



STANDARD CONDITIONS:

The Permittee shall comply with the Standard Conditions attached hereto, incorporated herein by reference as Exhibit A and made a part hereof.

SPECIAL CONDITIONS:

1. All reports and data required by condition(s) of the permit shall be submitted to the District according to the due date(s) contained in the specific condition. If the condition specifies that a District-supplied form is to be used, the Permittee should use that form in order for their submission to be acknowledged in a timely manner. The only alternative to this requirement is to use the District Permit Information Center (www.swfwmd.state.fl.us/permits/epermitting/) to submit data, plans or reports online. There are instructions at the District website on how to register to set up an account to do so. If the report or data is received on or before the tenth day of the month following data collection, it shall be deemed as a timely submittal.

All mailed reports and data are to be sent to:

Southwest Florida Water Management District
Tampa Service Office, Water Use Permit Bureau
7601 U.S. Hwy. 301 North
Tampa, Florida 33637-6759

Submission of plans and reports: Unless submitted online or otherwise indicated in the special condition, the original and two copies of each plan and report, such as conservation plans, environmental analyses, aquifer test results, per capita annual reports, etc. are required.

Submission of data: Unless otherwise indicated in the special condition, an original (no copies) is required for data submittals such as crop report forms, meter readings and/or pumpage, rainfall, water level, evapotranspiration, or water quality data.
(499)

2. The quantities included in the permit are based on an average per capita rate of 148. By rule, the per capita rate in any given year shall not exceed 150 gpd. However, failure to maintain, on average, the per capita rate on which the permitted quantity is based could result in noncompliance with the terms of the permit. The per capita rate will be monitored via the Annual Report and the Reclaimed Water Supplier Report that are required to be submitted by April 1 of each year for the term of the permit.(67)
3. This permit shall be modified if an additional source of water is provided for public supply use from a separate entity. This includes additional Alternative Water Supply quantities and irrigation water for lawn/landscape and common areas. The Permittee shall notify the District of the additional water source and submit an application to modify the permit to acknowledge receipt.(68)
4. The annual average daily and peak month quantities for District ID Nos. 1, 2, 3, 4, 5, 6, and 7, Permittee ID Nos. MCW-1, MCW-2, HHW-1, HHW-2, WRWSA-1, WRWSA-2, and WRWSA-3 shown in the withdrawal point quantity table are estimates based on historic and/or projected distribution of pumpage, and are for water use inventory and impact analysis purposes only. The quantities listed for these individual sources are not intended to dictate the distribution of pumpage from permitted sources. The Permittee may make adjustments in pumpage distribution as necessary up to 7,181,900 gallons per day on an annual average basis and up to 9,121,000 gallons per day on a peak month basis for the individual wells, so long as adverse environmental impacts do not result and the Permittee complies with all other conditions of this Permit.(221)
5. By March 1 of each year for the preceding water year (January 1- December 31), the Permittee shall submit a Water Level Monitoring Report. Reports shall be submitted to the Water Use Permit Bureau. Any color part of the report that is scanned shall be scanned in color. The report shall focus on potential effects of drawdown to Hog Pond (Nina Lake) and Connell Lake, including atmospheric data, water level data, pumpage analysis, and aerial photographic analysis as outlined below.

Data Summary Section

The Data Summary Section shall contain all raw data required by condition of this permit from each environmental monitor site. This section shall include essential graphs, tables, and text, with little or no

data interpretation.

Interpretive Section

The Interpretive Section shall present the Permittee's analyses and interpretation of pumpage data, water levels, rainfall data, surficial and Floridan aquifer water level data, and other data collected in support of this permit as it relates to environmental conditions in the vicinity of the wellfield. This section shall also address investigations and analyses of relationships between water level fluctuations, actual wellfield pumpage, atmospheric conditions, and drainage factors relative to the environmental condition of designated lakes.

Aerial Photographic Analysis

The Permittee shall utilize natural color aerial photographs of the wellfield area to detect and document changes to the vegetation and/or the hydrology of wetlands, lakes or streams that occurred during the reporting period relative to the previous reporting period aerial photographs. Any additional photographs taken in support of the aerial photographic analysis as well as the interpretation of the photographs shall be dated and included in the report. The Permittee may utilize prints of the District's color, infra-red, aerial photographs of the pertinent year. These are available in electronic format from the District Mapping and GIS Section upon request and provision of an external hard drive. If submitted electronically, the interpreted aerial photograph shall be scanned in color. If submitted in hardcopy, the interpreted aerial photographs shall be on a scale of 1 inch = 2000 or finer.

Outstanding Data Not Previously Submitted

If there is or was previously collected hydrologic and environmental data from any site at the wellfield that was not submitted in support of the application for this permit, such data shall be included with the first report submitted.

Environmental Mitigation

The Permittee shall document whether adverse environmental impacts due to pumpage were detected during the reporting period. If such impacts were detected, the Permittee shall specify and describe when and where mitigation actions were undertaken to mitigate the impacts. A quantitative (with respect to acreage) and qualitative (with respect to wetland health and function) assessment of the success of such mitigation actions shall be included. If an action was deemed unsuccessful by either the Permittee or the District, the Permittee shall include proposed alternative actions for the situation.(287)

6. The Permittee shall submit an Annual Wellfield Report that is a comprehensive but concise assessment of the water resources of the wellfield area based on the subject areas listed below. This report shall concisely summarize the elements listed below, with emphasis on the interactions between these elements, where appropriate. Data sources shall be referenced, but no raw data shall be included in the report. Only essential text, graphs, and tables should be included in the report. Reports shall be submitted to the Water Use Permit Bureau, by January 1 of each year. Any color part of the report that is scanned shall be scanned in color. The report shall cover all activities and conditions pertaining to the Charles A. Black wellfield and service area for the preceding water year (October 1 to September 30). The specific elements of this report are listed below:

Wellfield Operation

A brief overview of wellfield operations including withdrawal point rotation within the wellfield for the previous 12 months shall include discussion of wells used most often, and wells used less often, and why their routine use was altered, future changes or modifications to the wellfield rotation plan due to the yield from the various wells, future annexation sites, potential future production well sites, etc. Any proposed production or monitor wells that were completed, wells retired and their current status, or wells converted from other uses to public supply use since the last Annual Wellfield Report will be noted.

Water Quality Monitoring

Water quality sampling collected as a condition of this permit shall be analyzed and summarized into graphs and statistical analysis for the annual reporting period and related to the historical water quality sampling results as well as to pumpage. The report shall delineate areas of concern with respect to water quality degradation, horizontal or vertical movement in the fresh water/saltwater interface, or other trends which have occurred. Changes in water quality shall be discussed.

Water Level Monitoring

Water levels collected as a condition of this permit shall be analyzed, summarized into graphs and statistical analysis for the annual reporting period, and related to pumpage as well as to historic water levels. The report should delineate any areas of concern with respect to water levels within the aquifers monitored, changes in sampling locations, number of wells included in the program, etc., or any other information which may be deemed appropriate in order to protect the resource.

Capital Improvement Program Status

A summary of completed water supply system improvements shall be provided. In addition, an update to any documented system weaknesses or anticipated system improvements shall be described.

Water Treatment Efficiency

A description of efforts to improve water treatment efficiency shall be included. This shall include good faith efforts undertaken in its infrastructure planning and implementation efforts. Opportunities during the prior year to replace water treatment-related infrastructure, including items such as change-outs to pressure vessels, piping, racks (skids), and treatment membrane elements shall be discussed.

Investigation of Complaints

A summary of the investigations of withdrawal-related complaints and mitigation activities related to the impacts shall be provided. This summary shall include:

1. Number and type of complaints,
2. Number and type of mitigation activities,
3. Number and type of complaints which did not require mitigation activity,
4. Total cost of all mitigation activity, and
5. Delineation of areas of concern with respect to legal existing use with respect to any water availability or water quality trends identified.

Wellfield Management Updates

The Permittee shall summarize the development, implementation, and events that may affect the approved wellfield management plan over the previous reporting period. If additional information became available that necessitates a change to the plan, the Permittee shall submit an application to modify the permit to effect the changes.

(524)

7. Any wells not in use, and in which pumping equipment is not installed shall be capped or valved in a water tight manner in accordance with Chapter 62-532.500, F.A.C.(568)
8. Beginning January 1, 2012, the Permittee shall comply with the following requirements:
 - A. Customer billing period usage shall be placed on each utility-metered, customer's bill.
 - B. Meters shall be read and customers shall be billed no less frequently than bi-monthly.
 - C. The following information, as applicable to the customer, shall be provided at least once each calendar year and a summary of the provisions shall be provided to the District annually as described in Section D, below. The information shall be provided by postal mailings, bill inserts, online notices, on the bill or by other means. If billing units are not in gallons, a means to convert the units to gallons must be provided.
 1. To each utility-metered customer in each customer class - Information describing the rate structure and shall include any applicable:
 - a. Fixed and variable charges,
 - b. Minimum charges and the quantity of water covered by such charges,
 - c. Price block quantity thresholds and prices,
 - d. Seasonal rate information and the months to which they apply, and
 - e. Usage surcharges
 2. To each utility-metered single-family residential customer - Information that the customer can use to compare its water use relative to other single-family customers or to estimate an efficient use and that shall include one or more of the following:
 - a. The average or median single-family residential customer billing period water use calculated over the most recent three year period, or the most recent two year period if a three year period is not available to the utility. Data by billing period is preferred but not required.
 - b. A means to calculate an efficient billing period use based on the customer's characteristics, or
 - c. A means to calculate an efficient billing period use based on the service area's

characteristics.

D. Annual Report: The following information shall be submitted to the District annually by October 1 of each year of the permit term to demonstrate compliance with the requirements above. The information shall be current as of the October 1 submittal date.

1. Description of the current water rate structure (rate ordinance or tariff sheet) for potable and non-potable water.

2. Description of the current customer billing and meter reading practices and any proposed changes to these practices (including a copy of a bill per A above).

3. Description of the means the permittee uses to make their metered customers aware of rate structures, and how the permittee provides information their metered single-family residential customers can use to compare their water use relative to other single-family customers or estimate an efficient use (see C 1 & 2 above).

(592)

9. If the allocated quantities are exceeded, upon request by the District, the Permittee shall submit a report that includes reasons why the allocated quantities were exceeded, measures taken to attempt to meet the allocated quantities, and a plan to bring the permit into compliance. The District will evaluate information submitted by Permittees who exceed their allocated quantities to determine whether the lack of achievement is justifiable and a variance is warranted. The report is subject to approval by the District; however, justification for exceeding the allowed withdrawal quantity does not constitute a waiver of the District's authority to enforce the terms and conditions of the permit.(651)
10. The Permittee shall maintain a water conserving rate structure for the duration of the permit term. Any changes to the water conserving rate structure described in the application shall be described in detail as a component of the next Annual Report on Water Rate, Billing and Meter Reading Practices of the year following the change.(659)
11. The Permittee shall submit a "Public Supply Annual Report" to the District by April 1 of each year on their water use during the preceding calendar year using the form, "Public Supply Water Use Annual Report Form" (Form No. LEG-R.103.00 (05/14)), referred to in this condition as "the Form," and all required attachments and documentation. The Permittee shall adhere to the "Annual Report Submittal Instructions" attached to and made part of this condition in Exhibit B. The Form addresses the following components in separate sections.

Per Capita Use Rate

A per capita rate for the previous calendar year will be calculated as provided in Part A of the Form using Part C of the Form to determine Significant Use deduction that may apply. Permittees that cannot achieve a per capita rate of 150 gpd according to the time frames included in the "Instructions for Completion of the Water Use Annual Report," shall include a report on why this rate was not achieved, measures taken to comply with this requirement, and a plan to bring the permit into compliance.

Residential Use

Residential use shall be reported in the categories specified in Part B of the Form, and the methodology used to determine the number of dwelling units by type and their quantities used shall be documented in an attachment.

Non-Residential Use

Non-residential use quantities provided for use in a community but that are not directly associated with places of residence, as well as the total water losses that occur between the point of output of the treatment plant and accountable end users, shall be reported in Part B of the Form.

Water Conservation

In an attachment to the Form, the Permittee shall describe the following:

1. Description of any ongoing audit program of the water treatment plant and distribution systems to address reductions in water losses.

2. An update of the water conservation plan that describes and quantifies the effectiveness of measures currently in practice, any additional measures proposed to be implemented, the scheduled implementation dates, and an estimate of anticipated water savings for each additional measure.

3. A description of the Permittees implementation of water-efficient landscape and irrigation codes or ordinances, public information and education programs, water conservation incentive programs,

identification of which measures and programs, if any, were derived from the Conserve Florida Water Conservation Guide, and provide the projected costs of the measures and programs and the projected water savings.

Water Audit

If the current water loss rate is greater than 10% of the total distribution quantities, a water audit as described in the "Instructions for Completion of the Water Use Annual Report" shall be conducted and completed by the following July 1, with the results submitted by the following October 1. Indicate on Part A of the Form whether the water audit was done, will be done, or is not applicable.

Alternative Water Supplied Other Than Reclaimed Water

If the Permittee provides Alternative Water Supplies other than reclaimed water (e.g., stormwater not treated for potable use) to customers, the information required on Part D of the Form shall be submitted along with an attached map depicting the areas of current Alternative Water Use service and areas that are projected to be added within the next year.

Suppliers of Reclaimed Water

1. Permittees having a wastewater treatment facility with an annual average design capacity equal to or greater than 100,000 gpd:

The Permittee shall submit the "SWFWMD Annual Reclaimed Water Supplier Report" on quantities of reclaimed water that was provided to customers during the previous fiscal year (October 1 to September 30). The report shall be submitted in Excel format on the Compact Disk, Form No. LEG-R.026.00 (05/09), that will be provided annually to them by the District. A map depicting the area of reclaimed water service that includes any areas projected to be added within the next year, shall be submitted with this report.

2. Permittees that have a wastewater treatment facility with an annual average design capacity less than 100,000 gpd:

a. The Permittee has the option to submit the "SWFWMD Annual Reclaimed Water Supplier Report," Form No. LEG-R.026.00, as described in sub-part (1) above, or

b. Provide information on reclaimed water supplied to customers on Part E of the Form as described in the "Instructions for Completion of the Water Use Annual Report".

Updated Service Area Map

If there have been changes to the service area since the previous reporting period, the Permittee shall update the service area using the map that is maintained in the District's Mapping and GIS system. (660)

12. Permittees having their own wastewater treatment plant that generate at least advanced-secondary treated effluent (high-level disinfection, as described in Rule 62-600.440(5), F.A.C.) to the minimum FDEP requirements for public access reuse shall respond in a timely manner to inquiries about availability from water use permit applicants for water uses where such reclaimed water is appropriate. If reclaimed water is or will be available to that permit applicant within the next six years, the Permittees shall provide a cost estimate for connection to the applicant.(674)
13. The following withdrawal facilities shall continue to be maintained and operated with existing, non-resettable, totalizing flow meter(s) or other measuring device(s) as approved by the Water Use Permit Bureau Chief: District ID No(s). 1, 2, 3, 4, 5, 6, and 7, Permittee ID Nos. MCW-1, MCW-2, HHW-1, HHW-2, WRWSA-1, WRWSA-2, and WRWSA-3. Monthly meter reading and reporting, as well as meter accuracy checks every five years shall be in accordance with instructions in Exhibit B, Metering Instructions, attached to and made part of this permit.(719)
14. Water quality samples from the withdrawal points listed below shall be collected after pumping the withdrawal point at its normal rate for a pumping time specified below, or to a constant temperature, pH, and conductivity. The frequency of sampling per water quality parameter is listed in the table according to the withdrawal point. The recording and reporting shall begin according to the first sample date for existing wells and shall begin within 90 days of completion of any proposed wells. Samples shall be collected whether or not the well is being used unless infeasible. If sampling is infeasible, the Permittee shall indicate the reason for not sampling on the water quality data form or in the space for comments in the WUP Portal for data submissions. For sampling, analysis and submittal requirements see Exhibit B, Water Quality Sampling Instructions, attached to and made part of this permit.

Existing District ID No. 7/Permittee ID No. WRWSA-3 for Chlorides, Sulfates, and Total Dissolved Solids, after a minimum pumping time of 15 minutes, reported on a quarterly basis.
(752)

15. The Permittee shall continue to maintain the monitor well(s) or piezometer(s) listed below and report them to the District at the frequency listed for the interval, aquifer system, or geologic formation listed. Water levels shall be recorded relative to North American Vertical Datum 1988 and to the maximum extent possible, recorded on a regular schedule: same time each day, same day each week, same week each month as appropriate to the frequency noted. The readings shall be reported online via the WUP Portal at the District website (www.watermatters.org) or mailed in hardcopy on District-provided forms to the Water Use Permit Bureau on or before the tenth day of the following month. The frequency of recording may be modified by the Water Use Permit Bureau Chief, as necessary to ensure the protection of the resource. The Permittee shall have the elevation of the measuring point on each well listed surveyed to the specified datum, and a copy of the certified survey report for the wells listed shall be included with the first data submittal.

Existing District ID No. 10/Permittee ID No. 10, to monitor the Floridan aquifer, on a monthly basis.
(756)

40D-2
Exhibit A

WATER USE PERMIT STANDARD CONDITIONS

1. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, collect samples, take measurements, observe permitted and related facilities and collect and document any information deemed necessary to determine compliance with the approved plans, specifications and conditions of this permit. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
2. When necessary to analyze impacts to the water resource or existing users, the District shall require the Permittee to install flow metering or other measuring devices to record withdrawal quantities and submit the data to the District.
3. A District identification tag shall be prominently displayed at each withdrawal point that is required by the District to be metered or for which withdrawal quantities are required to be reported to the District, by permanently affixing the tag to the withdrawal facility.
4. The Permittee shall mitigate any adverse impact to environmental features or offsite land uses as a result of withdrawals. When adverse impacts occur or are imminent, the District shall require the Permittee to mitigate the impacts. Examples of adverse impacts include the following:
 - A. Significant reduction in levels or flows in water bodies such as lakes, impoundments, wetlands, springs, streams or other watercourses; or
 - B. Damage to crops and other vegetation causing financial harm to the owner; and
 - C. Damage to the habitat of endangered or threatened species.
5. The Permittee shall mitigate any adverse impact to existing legal uses caused by withdrawals. When adverse impacts occur or are imminent, the District may require the Permittee to mitigate the impacts. Adverse impacts include:
 - A. A reduction in water levels which impairs the ability of a well to produce water;
 - B. Significant reduction in levels or flows in water bodies such as lakes, impoundments, wetlands, springs, streams or other watercourses; or
 - C. Significant inducement of natural or manmade contaminants into a water supply or into a usable portion of an aquifer or water body.
6. Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted consumptive use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of Rule 40D-1.6105, F.A.C. Alternatively, the Permittee may surrender the consumptive use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
7. All withdrawals authorized by this WUP shall be implemented as conditioned by this permit, including any documents submitted as part of the permit application incorporated by reference in a permit condition. This permit is subject to review and modification, enforcement action, or revocation, in whole or in part, pursuant to Section 373.136 or 373.243, F.S.
8. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
9. The Permittee shall cease or reduce surface water withdrawal as directed by the District if water levels in lakes fall below the applicable minimum water level established in Chapter 40D-8, F.A.C., or rates of flow in streams fall below the minimum levels established in Chapter 40D-8, F.A.C.

10. The Permittee shall cease or reduce withdrawal as directed by the District if water levels in aquifers fall below the minimum levels established by the Governing Board.
11. A Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and Rule 40D-2.331, F.A.C., are applicable to permit modifications.
12. The Permittee shall practice water conservation to increase the efficiency of transport, application, and use, as well as to decrease waste and to minimize runoff from the property. At such time as the Governing Board adopts specific conservation requirements for the Permittee's water use classification, this permit shall be subject to those requirements upon notice and after a reasonable period for compliance.
13. The District may establish special regulations for Water-Use Caution Areas. At such time as the Governing Board adopts such provisions, this permit shall be subject to them upon notice and after a reasonable period for compliance.
14. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
15. This permit is issued based on information provided by the Permittee demonstrating that the use of water is reasonable and beneficial, consistent with the public interest, and will not interfere with any existing legal use of water. If, during the term of the permit, it is determined by the District that a statement in the application and in the supporting data are found to be untrue and inaccurate, the use is not reasonable and beneficial, in the public interest, or does impact an existing legal use of water, the Governing Board shall modify this permit or shall revoke this permit following notice and hearing, pursuant to sections 373.136 or 373.243, F.S. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
16. All permits are contingent upon continued ownership or legal control of all property on which pumps, wells, diversions or other water withdrawal facilities are located.

Exhibit B
Instructions

METERING INSTRUCTIONS

The Permittee shall meter withdrawals from surface waters and/or the ground water resources, and meter readings from each withdrawal facility shall be recorded on a monthly basis within the last week of the month. The meter reading(s) shall be reported to the Water Use Permit Bureau on or before the tenth day of the following month for monthly reporting frequencies.

For bi-annual reporting, the data shall be recorded on a monthly basis and reported on or before the tenth day of the month following the sixth month of recorded data.

The Permittee shall submit meter readings online using the Permit Information Center at www.swfwmd.state.fl.us/permits/epermitting/ or on District supplied scanning forms unless another arrangement for submission of this data has been approved by the District. Submission of such data by any other unauthorized form or mechanism may result in loss of data and subsequent delinquency notifications. Call the Water Use Permit Bureau in Tampa at (813) 985-7481 if difficulty is encountered.

The meters shall adhere to the following descriptions and shall be installed or maintained as follows:

1. The meter(s) shall be non-resettable, totalizing flow meter(s) that have a totalizer of sufficient magnitude to retain total gallon data for a minimum of the three highest consecutive months permitted quantities. If other measuring device(s) are proposed, prior to installation, approval shall be obtained in writing from the Water Use Permit Bureau Chief.
2. The Permittee shall report non-use on all metered standby withdrawal facilities on the scanning form or approved alternative reporting method.
3. If a metered withdrawal facility is not used during any given month, the meter report shall be submitted to the District indicating the same meter reading as was submitted the previous month.
4. The flow meter(s) or other approved device(s) shall have and maintain an accuracy within five percent of the actual flow as installed.
5. Meter accuracy testing requirements:
 - A. For newly metered withdrawal points, the flow meter installation shall be designed for inline field access for meter accuracy testing.
 - B. The meter shall be tested for accuracy on-site, as installed according to the Flow Meter Accuracy Test Instructions in this Exhibit B, every five years in the assigned month for the county, beginning from the date of its installation for new meters or from the date of initial issuance of this permit containing the metering condition with an accuracy test requirement for existing meters.
 - C. The testing frequency will be decreased if the Permittee demonstrates to the satisfaction of the District that a longer period of time for testing is warranted.
 - D. The test will be accepted by the District only if performed by a person knowledgeable in the testing equipment used.
 - E. If the actual flow is found to be greater than 5% different from the measured flow, within 30 days, the Permittee shall have the meter re-calibrated, repaired, or replaced, whichever is necessary. Documentation of the test and a certificate of re-calibration, if applicable, shall be submitted within 30 days of each test or re-calibration.
6. The meter shall be installed according to the manufacturer's instructions for achieving accurate flow to the specifications above, or it shall be installed in a straight length of pipe where there is at least an upstream length equal to ten (10) times the outside pipe diameter and a downstream length equal to two (2) times the outside pipe diameter. Where there is not at least a length of ten diameters upstream available, flow straightening vanes shall be used in the upstream line.
7. Broken or malfunctioning meter:
 - A. If the meter or other flow measuring device malfunctions or breaks, the Permittee shall notify the District within 15 days of discovering the malfunction or breakage.
 - B. The meter must be replaced with a repaired or new meter, subject to the same specifications given above, within 30 days of the discovery.
 - C. If the meter is removed from the withdrawal point for any other reason, it shall be replaced with another meter having the same specifications given above, or the meter shall be reinstalled within 30 days of its removal from the withdrawal. In either event, a fully functioning meter shall not be off the withdrawal point for more than

60 consecutive days.

8. While the meter is not functioning correctly, the Permittee shall keep track of the total amount of time the withdrawal point was used for each month and multiply those minutes times the pump capacity (in gallons per minute) for total gallons. The estimate of the number of gallons used each month during that period shall be submitted on District scanning forms and noted as estimated per instructions on the form. If the data is submitted by another approved method, the fact that it is estimated must be indicated. The reason for the necessity to estimate pumpage shall be reported with the estimate.

9. In the event a new meter is installed to replace a broken meter, it and its installation shall meet the specifications of this condition. The permittee shall notify the District of the replacement with the first submittal of meter readings from the new meter.

FLOW METER ACCURACY TEST INSTRUCTIONS

1. Accuracy Test Due Date - The Permittee is to schedule their accuracy test according to the following schedule:

A. For existing metered withdrawal points, add five years to the previous test year, and make the test in the month assigned to your county.

B. For withdrawal points for which metering is added for the first time, the test is to be scheduled five years from the issue year in the month assigned to your county.

C. For proposed withdrawal points, the test date is five years from the completion date of the withdrawal point in the month assigned to your county.

D. For the Permittee's convenience, if there are multiple due-years for meter accuracy testing because of the timing of the installation and/or previous accuracy tests of meters, the Permittee can submit a request in writing to the Water Use Permit Bureau Chief for one specific year to be assigned as the due date year for meter testing. Permittees with many meters to test may also request the tests to be grouped into one year or spread out evenly over two to three years.

E. The months for accuracy testing of meters are assigned by county. The Permittee is requested but not required to have their testing done in the month assigned to their county. This is to have sufficient District staff available for assistance.

January	Hillsborough
February	Manatee, Pasco
March	Polk (for odd numbered permits)*
April	Polk (for even numbered permits)*
May	Highlands
June	Hardee, Charlotte
July	None or Special Request
August	None or Special Request
September	Desoto, Sarasota
October	Citrus, Levy, Lake
November	Hernando, Sumter, Marion
December	Pinellas

* The permittee may request their multiple permits be tested in the same month.

2. Accuracy Test Requirements: The Permittee shall test the accuracy of flow meters on permitted withdrawal points as follows:

A. The equipment water temperature shall be set to 72 degrees Fahrenheit for ground water, and to the measured water temperature for other water sources.

B. A minimum of two separate timed tests shall be performed for each meter. Each timed test shall consist of measuring flow using the test meter and the installed meter for a minimum of four minutes duration. If the two tests do not yield consistent results, additional tests shall be performed for a minimum of eight minutes or longer per test until consistent results are obtained.

C. If the installed meter has a rate of flow, or large multiplier that does not allow for consistent results to be obtained with four- or eight-minute tests, the duration of the test shall be increased as necessary to obtain accurate and consistent results with respect to the type of flow meter installed.

D. The results of two consistent tests shall be averaged, and the result will be considered the test result for the meter being tested. This result shall be expressed as a plus or minus percent (rounded to the nearest one-tenth percent) accuracy of the installed meter relative to the test meter. The percent accuracy indicates the deviation (if any), of the meter being tested from the test meter.

3. Accuracy Test Report: The Permittees shall demonstrate that the results of the meter test(s) are accurate by submitting the following information within 30 days of the test:

A. A completed Flow Meter Accuracy Verification Form, Form LEG-R.101.00 (5/14) for each flow meter tested. This form can be obtained from the District's website (www.watermatters.org) under "ePermitting and Rules" for Water Use Permits.

B. A printout of data that was input into the test equipment, if the test equipment is capable of creating such a printout;

C. A statement attesting that the manufacturer of the test equipment, or an entity approved or authorized by the manufacturer, has trained the operator to use the specific model test equipment used for testing;

D. The date of the test equipment's most recent calibration that demonstrates that it was calibrated within the previous twelve months, and the test lab's National Institute of Standards and Testing (N.I.S.T.) traceability reference number.

E. A diagram showing the precise location on the pipe where the testing equipment was mounted shall be supplied with the form. This diagram shall also show the pump, installed meter, the configuration (with all valves, tees, elbows, and any other possible flow disturbing devices) that exists between the pump and the test location clearly noted with measurements. If flow straightening vanes are utilized, their location(s) shall also be included in the diagram.

F. A picture of the test location, including the pump, installed flow meter, and the measuring device, or for sites where the picture does not include all of the items listed above, a picture of the test site with a notation of distances to these items.

WATER QUALITY INSTRUCTIONS

The Permittee shall perform water quality sampling, analysis and reporting as follows:

1. The sampling method(s) from both monitor wells and surface water bodies shall be designed to collect water samples that are chemically representative of the zone of the aquifer or the depth or area of the water body.
2. Water quality samples from monitor wells shall be taken after pumping the well for the minimum time specified (if specified) or after the water reaches a constant temperature, pH, and conductivity.
3. The first submittal to the District shall include a copy of the laboratory's analytical and chain of custody procedures. If the laboratory used by the Permittee is changed, the first submittal of data analyzed at the new laboratory shall include a copy of the laboratory's analytical and chain of custody procedures.
4. Any variance in sampling and/or analytical methods shall have prior approval of the Water Use Permit Bureau Chief.
5. The Permittee's sampling procedure shall follow the handling and chain of custody procedures designated by the certified laboratory which will undertake the analysis.
6. Water quality samples shall be analyzed by a laboratory certified by the Florida Department of Health utilizing the standards and methods applicable to the parameters analyzed and to the water use pursuant to Chapter 64E-1, Florida Administrative Code, "Certification of Environmental Testing Laboratories."
7. Analyses shall be performed according to procedures outlined in the current edition of Standard Methods for the Examination of Water and Wastewater by the American Public Health Association-American Water Works Association-Water Pollution Control Federation (APHA-AWWA-WPCF) or Methods for Chemical Analyses of Water and Wastes by the U.S. Environmental Protection Agency (EPA).

8. Unless other reporting arrangements have been approved by the Water Use Permit Bureau Chief, reports of the analyses shall be submitted to the Water Use Permit Bureau, online at the District WUP Portal or mailed in hardcopy on or before the tenth day of the following month. The online submittal shall include a scanned upload of the original laboratory report. The hardcopy submittal shall be a copy of the laboratory's analysis form. If for some reason, a sample cannot be taken when required, the Permittee shall indicate so and give the reason in the space for comments at the WUP Portal or shall submit the reason in writing on the regular due date.

9. The parameters and frequency of sampling and analysis may be modified by the District as necessary to ensure the protection of the resource.

10. Water quality samples shall be collected based on the following timetable for the frequency listed in the special condition:

<u>Frequency</u>	<u>Timetable</u>
Weekly	Same day of each week
Quarterly	Same week of February, May, August, November
Semi-annually	Same week of May, November
Monthly	Same week of each month

ANNUAL REPORT SUBMITTAL INSTRUCTIONS

The "Public Supply Water Use Annual Report Form" (Form No. LEG-R.023.00 (01/09)), is designed to assist the Permittee with the annual report requirements, but the final authority for what must be included in the Water Use Annual Report is in this condition and in these instructions. Two identical copies of the "Public Supply Water Use Annual Report Form" and two identical copies of all required supporting documentation shall be included if submitted in hard copy. "Identical copy" in this instance means that if the original is in color, then all copies shall also be printed in color. If submitted electronically, only one submittal is required; however, any part of the document that is in color shall be scanned in color.

1. **Per Capita Use Rate** - A per capita rate for the previous calendar year will be progressively calculated until a rate of 150 gpd per person or less is determined whether it is the unadjusted per capita, adjusted per capita, or compliance per capita. The calculations shall be performed as shown in Part A of the Form. The Permittee shall refer to and use the definitions and instructions for all components as provided on the Form and in the Water Use Permit Applicant's Handbook Part B. Permittees that have interconnected service areas and receive an annual average quantity of 100,000 gpd or more from another permittee are to include these quantities as imported quantities. Permittees in the Southern Water Use Caution Area (SWUCA) or the Northern Tampa Bay Water Use Caution Area (NTBWUCA), as it existed prior to October 1, 2007, shall achieve a per capita of 150 gpd or less, and those in these areas that cannot achieve a compliance per capita rate of 150 gpd or less shall include a report on why this rate was not achieved, measures taken to comply with this requirement, and a plan to bring the permit into compliance. Permittees not in a Water Use Caution Area that cannot achieve a compliance per capita rate of 150 gpd or less by December 31, 2019 shall submit this same report in the Annual Report due April 1, 2020.

2. **Residential Use** - Residential water use consists of the indoor and outdoor water uses associated with each category of residential customer (single family units, multi-family units, and mobile homes), including irrigation uses, whether separately metered or not. The Permittee shall document the methodology used to determine the number of dwelling units by type and the quantities used. Estimates of water use based upon meter size will not be accepted. If mobile homes are included in the Permittees multi-family unit category, the information for them does not have to be separated. The information for each category shall include:

- A. Number of dwelling units per category,
- B. Number of domestic metered connections per category,
- C. Number of metered irrigation connections,
- D. Annual average quantities in gallons per day provided to each category, and
- E. Percentage of the total residential water use provided apportioned to each category.

3. **Non-Residential Use** - Non-residential use consists of all quantities provided for use in a community not directly associated with places of residence. For each category below, the Permittee shall include annual average gpd provided and percent of total non-residential use quantities provided. For each category 1 through 6 below, the number of metered connections shall be provided. These non-residential use categories are:

- A. Industrial/commercial uses, including associated lawn and landscape irrigation use,
- B. Agricultural uses (e.g., irrigation of a nursery),
- C. Recreation/Aesthetic, for example irrigation (excluding golf courses) of Common Areas, stadiums and school yards,
- D. Golf course irrigation,
- E. Fire fighting, system testing and other accounted uses,-
- F. K-through-12 schools that do not serve any of the service area population, and
- G. Water Loss as defined as the difference between the output from the treatment plant and accounted residential water use (B above) and the listed non-residential uses in this section.

4. **Water Audit** - The water audit report that is done because water losses are greater than 10% of the total distribution quantities shall include the following items:

- A. Evaluation of:
 - 1) leakage associated with transmission and distribution mains,
 - 2) overflow and leakage from storage tanks,
 - 3) leakage near service connections,
 - 4) illegal connections,
 - 5) description and explanations for excessive distribution line flushing (greater than 1% of the treated water volume delivered to the distribution system) for potability,
 - 6) fire suppression,
 - 7) un-metered system testing,
 - 8) under-registration of meters, and
 - 9) other discrepancies between the metered amount of finished water output from the treatment plant less the metered amounts used for residential and non-residential uses specified in Parts B and C above, and
- B. A schedule for a remedial action-plan to reduce the water losses to below 10%.

5. **Alternative Water Supplied other than Reclaimed Water** - Permittees that provide Alternative Water Supplies other than reclaimed water (e.g., stormwater not treated for potable use) shall include the following on Part D of the Form:

- A. Description of the type of Alternative Water Supply provided,
- B. County where service is provided,
- C. Customer name and contact information,
- D. Customer's Water Use Permit number (if any),
- E. Customer's meter location latitude and longitude,
- F. Meter ownership information,
- G. General customer use category,
- H. Proposed and actual flows in annual average gallons per day (gpd) per customer,
- I. Customer cost per 1,000 gallons or flat rate information,
- J. Delivery mode (e.g., pressurized or non-pressurized),
- K. Interruptible Service Agreement (Y/N),
- L. Month/year service began, and
- M. Totals of monthly quantities supplied.

6. **Suppliers of Reclaimed Water** - Depending upon the treatment capacity of the Permittees wastewater treatment plant, the Permittee shall submit information on reclaimed water supplied as follows:

A. Permittees having a wastewater treatment facility with an annual average design capacity equal to or greater than 100,000 gpd shall utilize the "SWFWMD Annual Reclaimed Water Supplier Report" in Excel format on the Compact Disk, Form No. LEG-R.026.00 (05/09). The "SWFWMD Annual Reclaimed Water Supplier Report" is described in Section 3.1 of Chapter 3, under the subheading "Reclaimed Water Supplier Report" and is described in detail in the Water Use Permit Applicant's Handbook Part B.

B. Permittees that have a wastewater treatment facility with an annual average design capacity less than 100,000 gpd can either utilize the "SWFWMD Annual Reclaimed Water Supplier Report," Form No. LEG-R.026.00, as described in sub-part (1) above or provide the following information on Part E of the Form:

- 1) Bulk customer information:
 - a) Name, address, telephone number,
 - b) WUP number (if any),

- c) General use category (residential, commercial, recreational, agricultural irrigation, mining),
 - d) Month/year first served,
 - e) Line size,
 - f) Meter information, including the ownership and latitude and longitude location,
 - g) Delivery mode (pressurized, non-pressurized).
- 2) Monthly flow in gallons per bulk customer.
- 3) Total gallons per day (gpd) provided for metered residential irrigation.
- 4) Disposal information:
- a) Site name and location (latitude and longitude or as a reference to the service area map),
 - b) Contact name and telephone,
 - c) Disposal method, and
 - d) Annual average gpd disposed.

Darrin W. Herbst, P.G. Electronically Signed

Authorized Signature

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

This permit, issued under the provision of Chapter 373, Florida Statutes and Florida Administrative Code 40D-2, authorizes the Permittee to withdraw the quantities outlined above, and may require various activities to be performed by the Permittee as described in the permit, including the Special Conditions. The permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.

Item 11.b.

Executive Director's Report

Water Use Permit Demand Summary

Updated 8/31/2023

**Renewal submitted; Permitted GPD represents WUP request; no new expiration date confirmed; revision number updated to reflect submittal*

Item 11.c.

Executive Director's Report

**WMIS WUP
Notifications**

Summary of Recent Water Use Permit Activity in WRWSA Service Area

Updated August 31, 2023

Water Use Permit #	Applicant/Permittee Name	Activity Type	Date	Avg GPD	Peak GPD	Use Type	Status
Citrus County							
7121.007	Charles A Black Water Supply System	Renewal	1/31/2022	7,181,900	9,121,000	Public Supply	Issued 8/22/2023
3467.004	The Fountains Memorial Park	Renewal	8/14/2023	45,400	133,200	Landscape/ Recreation	In Review
13279.005	World Woods Golf Club*	Modification	8/15/2023	734,800	1,645,000	Landscape/ Recreation	In Review
Hernando County							
5789.015	Hernando County Water System	Modification	8/10/2022	24,360,000	31,911,600	Public Supply	In Review
4430.004	Ernie Wever Park	Modification	5/22/2023	49,400	143,700	Landscape/ Recreation	In Review
351.008	Hernando County Airport	Modification	6/26/2023	11,200	25,600	Landscape/ Recreation	Issued 7/12/2023
Marion County - SWFWMD							
9497.003	Marion Oaks Country Club	Renewal	3/23/2023	133,600	307,600	Landscape/ Recreation	In Review
11602.004	McGinley Farm	Modification	5/9/2023	2,652,700	7,517,000	Agricultural	In Review
3374.006	Larry R. Brown**	Modification	7/12/2023	476,600	927,800	Agricultural	Issued 7/26/2023
6151.015	Marion County Utilities**	Modification	7/21/2023	9,365,800	11,357,400	Public Supply	Issued 8/7/2023
4386.004	Stancil's Pineywoods	Renewal	8/11/2023	5,000	29,800	Agricultural	In Review
Sumter County							
21031.000	Blue Goose Utility Company, LLC	New	4/4/2022	6,000,000	8,600,000	Public Supply	In Review
21039.000	Blue Goose Water Conservation Authority	New	5/9/2022	5,372,500	35,578,396	Landscape/ Recreation	In Review
20949.002	Gibson Place Water Conservation Authority	Modification	1/18/2023	4,103,700	21,538,283	Landscape/ Recreation	In Review
21127.000	Home Depot Wildwood	New	5/18/2023	2,600	8,300	Industrial/ Commercial	Issued 7/20/2023
20687.009	Wildwood Utility Dependent District	Transfer	6/6/2023	2,632,700	16,578,400	Landscape/ Recreation	Issued 8/24/2023
213.018	Center Hill Mine	Modification	7/10/2023	225,600	338,000	Mining/ Dewatering	Issued 7/26/2023
8368.005	Fuller Nursery, Inc.	Renewal	7/10/2023	66,300	158,200	Agricultural	Issued 7/26/2023
20901.002	Gibson Place Utility Company, LLC	Modification	7/11/2023	4,000,000	5,800,000	Public Supply	In Review
11575.004	Florida Beef	Modification	7/13/2023	452,700	469,200	Industrial/ Commercial	In Review
*WUP is located in both Citrus and Hernando Counties							
**WUP is located in both Marion and Sumter Counties							

Item 11.d.

Executive Director's Report

Irrigation Audit Programs – Status Report

Residential Irrigation Evaluation Programs Update

Ms. Suzy Folsom, Executive Director, will present this item. Residential irrigation evaluations are great tools to promote water conservation, and help municipalities meet their per capita water usage goals. This is a progress update on the three residential irrigation evaluation programs that WRWSA is currently ongoing.

Phase 6 Residential Irrigation Evaluation Program – SWFWMD

All of the evaluations have all been completed for this program phase. We will complete the final report once we have water usage data for a 12-month period after the last evaluation. This report will be completed by December 2023. A summary of the evaluations planned and completed is listed below

Participating Utility	Total Evaluations To-date	Target # of Evaluations	Percent Complete
Citrus	57	53	108%
Hernando	60	44	136%
Marion	70	71	99%
Villages VCCDD-LSSA	20	16	125%
Villages NSCUDD-VWCA	25	32	78%
Total	232	216	107%

Phase 7 Residential Irrigation Evaluation Program – SWFWMD

This program began in December 2022. Twenty-three percent of the planned evaluations have been completed to date. This program will be complete in December 2025.

Participating Utility	Total Evaluations To-date	Target # of Evaluations	Percent Complete
Citrus	15	29	28%
Hernando	31	44	70%
Marion	1	71	1%
Villages VCCDD-LSSA	9	16	56%
Villages NSCUDD-VWCA	0	32	0%
Total	56	192	26%

Residential Irrigation Evaluation Program Pilot – SJRWMD

WRWSA has received approval for the program from the SJRWMD and is preparing to start in October 2023. WRWSA will be working with Marion County and the City of Belleview to identify the highest residential users to be a part of this program.

Participating Utility	Total Evaluations To-date	Target # of Evaluations	Percent Complete
City of Belleview	0	20	0%
Marion County	0	40	0%
Total	0	60	0%

Staff Recommendation:

This item is for the Board's information and no action is required.

Item 11.e.

Executive Director's Report

Correspondence

2023 NOTICE OF PROPOSED PROPERTY TAXES
AND PROPOSED OR ADOPTED
NON-AD VALOREM ASSESSMENTS
CITRUS COUNTY, FLORIDA TAXING AUTHORITIES
210 NORTH APOPKA AVE SUITE 200
INVERNESS, FL 34450-4294

**DO NOT PAY
THIS IS NOT A BILL**

AK: 2610271

Parcel ID:
18E18S25 43100

Location Address:
1700 N BLUE JAY TER
HERNANDO

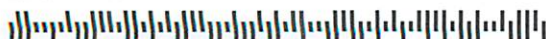
Legal Description:
WELL SITE #1- COM AT SE COR OF SW1/4 OF NW1/4, TH N 0 DEG
4M 4S W AL E LN OF SW1/4 OF NW1/4 545.19 FT, TH S 89 DEG
55M 56S W 24.40 FT TO POB, TH S 89 DEG 55M 56S W 420 FT, TH

RECEIVED AUG 22 2023



62
6 - 34657

2610271|7411|COM
WITHLACOCHEE REGIONAL WATER
SUPPLY AUTHORITY
3600 W SOVEREIGN PATH STE 228
LECANTO FL 34461-7718



Millage: 0000 Nbhd: 7411

PROPERTY APPRAISER VALUE INFORMATION

Market Value	Last Year (2022)	This Year (2023)	If you feel the market value of your property is inaccurate or does not reflect fair market value please call (352)341-6624, or if you are entitled to an exemption or classification that is not reflected below, contact the County Property Appraiser at 210 N Apopka Ave Suite 200, Inverness (352)341-6600.		
	68,830	68,830			
Assessment Reductions	Applies To	Value	Exemption	Applies To	Value

Taxing Authority	Assessed Value		Exemptions		If the property appraiser's office is unable to resolve the matter as to market value, classification, or an exemption, you may file a petition for adjustment with the Value Adjustment Board. Petition forms are available from the Property Appraiser's office. Petitions must be filed with the Clerk of Value Adjustment Board on or before 5:00 PM on September 12, 2023
	Last Year	This Year	Last Year	This Year	
COUNTY	68,830	68,830	68,830	68,830	
PUBLIC SCHOOLS	68,830	68,830	68,830	68,830	
WATER MANAGEMENT	68,830	68,830	68,830	68,830	
INDEPENDENT DISTRICTS	68,830	68,830	68,830	68,830	

For more information about your TRIM notice, go to our website: www.citruspa.org

TAXING AUTHORITY INFORMATION

TAXING AUTHORITY	Your Property Taxes Last Year 2022			Your Taxes This Year - 2023				
	Prior year tax rates and taxes			Tax rates and taxes this year if proposed budget is adopted		Tax rates and taxes this year if NO budget change is adopted		
	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
*Debt Service	Taxable Value	Tax Rate	Tax Amount	Taxable Value	Tax Rate	Tax Amount	Tax Rate	Tax Amount
COUNTY - GENERAL FUND	0	06.5057	0.00	0	07.0057	0.00	05.9802	0.00
COUNTY - TRANSPORTATION	0	00.7860	0.00	0	00.9860	0.00	00.7225	0.00
COUNTY - HEALTH DEPT	0	00.0614	0.00	0	00.0564	0.00	00.0564	0.00
COUNTY - LIBRARY	0	00.3147	0.00	0	00.3147	0.00	00.2893	0.00
COUNTY - FIRE DISTRICT	0	00.0000	0.00	0	00.0000	0.00	00.0000	0.00
COUNTY - STORMWATER	0	00.0000	0.00	0	00.0000	0.00	00.0000	0.00
COUNTY - FIRE RESCUE EMS	0	00.5780	0.00	0	00.5780	0.00	00.5319	0.00
SCHOOLS - LOCAL REQ'D EFFORT	0	03.2750	0.00	0	03.1960	0.00	02.9692	0.00
SCHOOLS - CAPITAL OUTLAY	0	01.5000	0.00	0	01.5000	0.00	01.3600	0.00
SCHOOLS - DISCRETIONARY	0	00.7480	0.00	0	00.7480	0.00	00.6781	0.00
WATER MANAGEMENT	0	00.2260	0.00	0	00.2043	0.00	00.2043	0.00
MOSQUITO CONTROL	0	00.4307	0.00	0	00.3958	0.00	00.3958	0.00
Total Millage Rate & Tax Amount		14.4255	0.00		14.9849	0.00	13.1877	0.00

Total Ad Valorem and Non-Ad Valorem (from reverse side) Tax If Budget Changes are made 0.00

The Taxing Authorities which levy property taxes against your property will soon hold **PUBLIC HEARINGS** to adopt budgets and tax rates for the next year. The purpose of the **PUBLIC HEARINGS** is to receive opinions from the general public and to answer questions on the proposed tax change and budget **PRIOR TO TAKING FINAL ACTION**. Each taxing authority may **AMEND OR ALTER** its proposals at the hearing.

[illegible]

Your final tax bill may contain non-ad valorem assessments which may not be reflected on this notice such as assessments for roads, fire, garbage, lighting, drainage, water, sewer or other governmental services and facilities which may be levied by your county, city or any special district.

NOTE: Non-ad valorem assessments are placed on this notice at the request of the respective local governing boards. Your tax collector will be including them on the November tax bill. For details on particular non-ad valorem assessments, contact the levying local governing board.

NOTE: Amounts shown on this form do NOT reflect early payment discounts you may receive or may be eligible to receive. (Discounts are a maximum of 4 percent of the amounts shown on this form.)

NON-AD VALOREM ASSESSMENTS				
LEVYING AUTHORITY	PURPOSE OF ASSESSMENT	LAST YEAR	THIS YEAR	CONTACT INFORMATION
TOTAL NON-ADVALOREM ASSESSMENTS:			0.00	

EXPLANATION OF "TAXING AUTHORITY INFORMATION" SECTION

COLUMN 1 - TAXABLE VALUE - LAST YEAR

This column shows the prior assessed value less all applicable exemptions used in the calculation of taxes for that specific taxing authority.

COLUMNS 2 & 3 - YOUR FINAL TAX RATE AND TAXES LAST YEAR

These columns show the tax rate and taxes that were applied last year to your property. These amounts were based on budgets adopted last year and your property's previous taxable value.

COLUMN 4 - TAXABLE VALUE - THIS YEAR

This column shows the current assessed value less all applicable exemptions used in the calculation of taxes for that specific taxing authority. Various taxable values in this column may indicate the impact of the Additional Homestead exemption. Current year taxable values are as of January 1, 2023.

COLUMNS 5 & 6 - YOUR TAX RATE AND TAXES THIS YEAR IF PROPOSED BUDGET CHANGE IS MADE

These columns show what your tax rate and taxes will be this year under the BUDGET ACTUALLY PROPOSED by each taxing authority. The proposal is NOT final and may be amended at the public hearings shown at the top of this notice. The difference between columns 6 and 8 is the tax change proposed by each local taxing authority and is NOT the result of higher assessments.

COLUMNS 7 & 8 - YOUR TAX RATE AND TAXES THIS YEAR IF NO BUDGET CHANGE IS MADE

These columns show what your tax rate and taxes will be IF EACH TAXING AUTHORITY DOES NOT CHANGE ITS PROPERTY TAX LEVY. These amounts are based on last year's budget and your current assessment.

EXPLANATION OF "PROPERTY APPRAISER VALUE INFORMATION" SECTION

Market (Just) Value is the most probable sales price for your property in a competitive, open market. It is based on a willing buyer and a willing seller.

Assessment Reductions:

Properties can receive an assessment reduction for a number of reasons. Some of the common reasons are below.

There are limits on how much the assessments of your property can increase each year. The Save Our Homes program and the limitation for non-homestead property are examples. Certain types of property, such as agricultural land and land used for conservation, are valued on their current use rather than their market value. Some reductions lower the assessed value only for levies of certain taxing authorities.

If your assessed value is lower than your market value because limits on increases apply to your property or because your property's value is based on its current use, the amount of the difference and reason for the difference are listed in the box titled "Assessment Reductions" on the front page.

Assessed Value is the market value of your property minus any assessment reductions. The assessed value may be different for levies made by different taxing authorities.

Exemptions are specific dollar or percentage reductions in value based on certain qualifications of the property owner, such as the homestead exemption.

Taxable Value is the value used to calculate the tax due on your property. Taxable value is the assessed value minus the value of your exemptions.

Truist
P.O. Box 819
MC 100-50-01-16
Wilson, NC 27894-0819

122698

RECEIVED AUG 22 2023



August 09, 2023

3004
Withlacoochee Region
Ste 228
3600 W Sovereign Path
Lecanto, FL 34461-7718

Dear Withlacoochee Region, 1032138:

Within your current Truist Business Credit Card Agreement ("Agreement"), we disclosed to you how we calculate your monthly Minimum Payment Due. Though we disclosed within the Agreement that Fees and Finance Charges were included as part of your required monthly Minimum Payment Due, our practice since March 10, 2023 had been to not include those amounts within the calculation.

We are now writing to inform you that, effective as of September 8, 2023, we **will be including Fees and Finance Charges as part of your monthly Minimum Payment Due** calculation. If you would like to review the Agreement, you can locate it at [Truist.com/BusinessCardAgreement](https://www.truist.com/BusinessCardAgreement).

Additionally, effective as of September 30, 2023, your Penalty APR may apply if:

1. You make your monthly minimum payment more than 60 days past the due date; or
2. Within a six (6) month period, on two occasions, you make your minimum payment more than 30 days past the due date.

Thank you for being a valued Truist Small Business client. We care about your banking needs and are committed to being a valuable partner in your financial success.

Truist Card Services

City of Brooksville 2022 Audit

Joanne Uzzo <juzzo@cityofbrooksville.us>

Wed 9/6/2023 1:18 PM

To:lstout wrwsa.org <lstout@wrwsa.org>

 1 attachments (971 KB)

- City Final Report and Financial Statements.pdf;

Good afternoon,

Attached is the 2022 Audit for the City of Brooksville. Please let me know if you have any questions.

Thank you.

*Joanne Uzzo | Assistant Finance Director
City of Brooksville
201 Howell Ave | Brooksville, FL 34601
T 352 540 3888 x37408 | F 352 544 5424
juzzo@cityofbrooksville.us
www.cityofbrooksville.us*

Item 11.f.

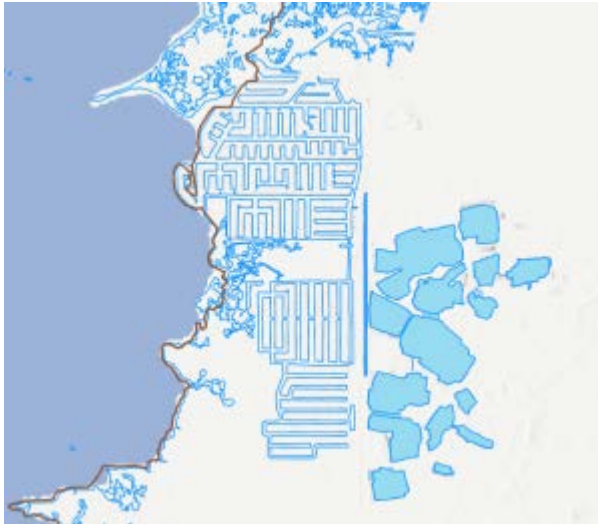
Executive Director's Report

News Articles

Hernando County Considers Canal Management Canal Management Feasibility Study

WUFT: Mike Loizzo August 22, 2023

The canal system in Hernando County would get a closer look under a proposed feasibility study.



A GIS map of Hernando Beach, FL, showing its canals. (Image from Hernando County GIS)

The Aquatic Services and Waterways Department wants to evaluate areas of concern west of U.S. Highway 19 and develop a dredging plan where appropriate.

County Commission Chair John Allocco says a canal restoration project in Citrus County several years ago dramatically improved water quality.

"Basically sucking up the bottom of the canals and replanting superstar eel grass," he explained, "what it did was it actually increased the flow (of the river), because it uncapped some of the natural springs."

Hernando County Resident Tabitha Allen has property on a canal. She says if the county does any dredging, she does not want it to damage natural habitat that is thriving.

"That's where the real eelgrass is. That's where our manatees hide and come and eat," she said. "We shouldn't have to replant when we have an amazing abundance of eelgrass in those canals."

Allocco agreed they would do any dredging purposefully and with care.

The county estimates a comprehensive canal feasibility study would cost about \$300,000. It will ask the state to fund \$200,000 of the expense.

Congratulation on a job well done and on time!

July 11, 2023 Citrus County Chronicle

The Three Sisters Springs property restoration projects are on target for completion, and the park is slated to reopen on schedule on Nov. 15. The project cost is \$1.1 million and is funded by the Southwest Florida Water Management District (SWFWMD). Much of the work involves stabilizing the canal shoreline to ensure the safety of manatees and the public.

The springs have a long history with Crystal River. They were often used by fishermen back in the '20s and most likely by the indigenous people long before the arrival of Europeans in the area. Florida became a state in 1845, and according to geological surveys at the time, the springs were already present.

Three Sisters Springs and the surrounding property ended up in the hands of developers. There were numerous plans for developing the area, and a small lake was dug to provide fill for surrounding land. The owners tried to restrict access over the years and sued the city because the police would not enforce the restrictions. Eventually, it was resolved in federal court, with the city and citizens emerging victorious for spring access.

The land and springs area were eventually sold to another developer, who recognized the environmental beauty of the area. A group of citizens initiated an effort to purchase the property when the developer put it on the market, rather than developing it. Numerous local, state, and federal agencies joined the challenge to acquire the area and create an urban park. With the involvement of many stakeholders, Crystal River City Manager Andy Houston accepted the challenge as the coordinator, resolved issues, and eventually witnessed the realization of his and many others' efforts when the purchase was completed in 2010. The city and SWFWMD now share ownership. This achievement would never have been possible without the strong support of citizens, activists, city, county, state, and federal officials working together for a common interest.

The importance of the springs extends beyond their beauty or being a great place to observe manatees and nature. They symbolize the fact that we are dependent on and a part of nature. Humans are hopefully realizing that without safe water, we cease to exist. Protecting our springs and aquifer is critical. Had the springs been developed, they would most likely have become a major source of contamination to the aquifer, resulting in a missed opportunity for an urban park. If Frederick Law Olmsted, the renowned 19th-century landscape architect/urban park designer, were alive today, he would be pleased to see this oasis in the middle of a city.

Three Sisters Springs has always been influenced by human activity and wildlife to some extent. Unfortunately, damage occurs and must be repaired to maintain the springs. This project is a rarity in today's public works projects as it was completed on time. We commend all those who worked to bring about this urban park and those who are diligently maintaining it for everyone to enjoy, while also protecting our precious natural resources and amazing beauty.

Dr. Lester UF/IFAS Explains the new Hernando County's Revised Fertilizer Ordinance

Hernando Sun - July 13, 2023



Weeki Wachee Springs, an Outstanding Florida Spring (OFS), is currently impaired by nitrates, with nitrate levels steadily increasing over the years. To address this issue, the State enacted the Springs and Aquifer Protection Act in 2016, setting goals for restoring the OFS within 20 years. In 2018, the Florida Department of Environmental Protection established a Basin Management Action Plan (BMAP) to tackle the rising nitrate levels and identify major sources of nitrogen contributing to the spring. According to the BMAP, urban turf fertilizers account for 22% of the nitrogen affecting the spring. In light of these developments, the Hernando County Board of County Commissioners passed the following amendments to the existing fertilizer ordinance.

Changes to the Fertilizer Ordinance:

1. Expanded Seasonal Restrictions:

- Prohibition of urban turf fertilizers containing nitrogen from December 15 to March 15 and from June 1 to September 30.
- This extension aims to further reduce nitrogen runoff during critical periods, contributing to the restoration of Weeki Wachee Springs.

2. Removal of Exemption for Commercial Applicators:

- Previously, commercial applicators were exempt from certain provisions of the fertilizer ordinance. This exemption has been removed.
- This change ensures that commercial applicators are held to the same standards as other stakeholders, promoting responsible fertilizer application practices across the board.

3. Increased Distance for Fertilizer Use Adjacent to Wetlands and Surface Waters:

- The updated amendments increased the distance from wetlands and surface waters where fertilizers can be applied from the previous 10 feet to 25 feet.

- This expansion aims to create a wider buffer zone, further reducing the potential for nutrient runoff and protecting water quality.

4. Requirement for Posting County-Provided Signage:

- Businesses that sell fertilizers during the restriction period would be obligated to display signage provided by the County stating the seasonal restrictions.
- This provision helps raise awareness among the public and promotes compliance with the revised fertilizer ordinance.

Your University of Florida Extension Office in Hernando County is here to help answer all of your lawn and garden questions. If you have specific questions, feel free to send an email with pictures to wlester@ufl.edu or follow us on Facebook at www.facebook.com/HernandoExt to find out about all our upcoming activities.

UF/IFAS Extension Hernando County is a free service that provides solutions for your life.

Extension programs are open to all persons without regard to race, color, sex, age, disability, religion, or national origin.

